

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, August 27, 2008
4:00 p.m.**

**Council Chambers
Fort Vermilion, Alberta**

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF THE PREVIOUS MINUTES:	3.	a) Minutes of the August 12, 2008 Regular Council Meeting	7
BUSINESS ARISING OUT OF THE MINUTES:	4.	a) b)	
DELEGATIONS:	5.	a) La Crete Community Library – 5:30 p.m.	19
		b) MK Strategy Group – 5:45 p.m.	25
		c) <i>Al Stan .</i>	
		d) <i>Dave Elias .</i>	
GENERAL REPORTS:	6.	a) Municipal Planning Commission Meeting Minutes – July 24, 2008	27
		b)	
		c)	
PUBLIC HEARINGS:	7.	a) None	
TENDERS:	8.	a) Sale of Land in Zama	47



		b)		
COUNCIL COMMITTEE, CAO AND DIRECTORS REPORTS:	9.	a)	None	
CORPORATE SERVICES:	10.	a)	Premier Ed Stelmach – September 5, 2008 Visit	51
		b)	Bylaw 679/08 authorizing imposition of a local improvement tax for Curb, Gutter and Sidewalk on 102 & 103 Street and 93 Avenue from Plan 9620266, Block 1, Lots 2, 19, & 20; Plan 9623343, Block 2, Lots 4 - 10; and Plan 0124176, Block 3, Lots 1 – 9, & 21; Plan 0323561, Block 7, Lots 2, 3, 4 & 1MR in the Hamlet of La Crete	53
		c)	La Crete Agricultural Society – Requests for Letters of Support	59
		d)	Disposing of the Old Computer Equipment	63
		e)	Sale of Land by Public Auction	65
		f)	Capital Projects Progress Report – August, 2008	69
		g)	Regional Partnership Initiative (REDI)	79
		h)	<i>REDI Regional Needs Study</i>	
		i)		
OPERATIONAL SERVICES:	11.	a)	Zama Salt Storage Shed	83
		b)	Fort Vermilion Airport	
		c)		
		c)		
PLANNING, EMERGENCY, AND ENFORCEMENT SERVICES:	12.	a)	School Zone Bylaw 666/08	87
		b)	Municipal Accreditation	95
		c)	Electronic Concerns Records Management	99

System

d)

e)

**INFORMATION /
CORRESPONDENCE:**

13.

a)

Information/Correspondence Items

103

**IN CAMERA
SESSION:**

14.

a)

Personnel

b)

Special Projects

c)

Ambulance

d)

Airports

e)

Zama Fire Investigating

f)

AIT Gravel Crushing Negotiations

g)

h)

**NEXT MEETING
DATE:**

15.

a)

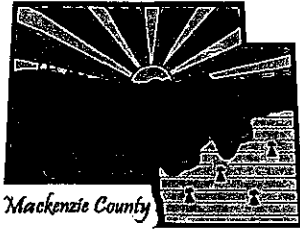
Regular Council Meeting
Tuesday, September 9, 2008
10:00 a.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT:

16.

a)

Adjournment



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 27, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Minutes of the August 12, 2008 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the August 12, 2008 Regular Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the August 12, 2008 Regular Council meeting be adopted as presented.

Author: W. Mitchell Review by: for CAO [Signature]

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, August 12, 2008
10:00 a.m.
Council Chambers
Fort Vermilion, AB**

PRESENT: Greg Newman Reeve
Walter Sarapuk Deputy Reeve
Peter Braun Councillor
John W. Driedger Councillor
Ed Froese Councillor
Bill Neufeld Councillor
Ray Toews Councillor
Stuart Watson Councillor
Dicky Driedger Councillor

ABSENT: Lisa Wardley Councillor

ADMINISTRATION: William (Bill) Kostiw Chief Administrative Officer
Joulia Whittleton Director of Corporate Services
Ryan Becker Director of Planning & Emergency Services
John Klassen Director of Operations (South)
Dave Crichton Director of Operations (North)
Mark Schonken Project Comptroller
Wanita Mitchell Administrative Assistant, Recording Secretary

ALSO PRESENT: Susan McNeil, The Echo
Members of the public

Minutes of the Regular Council meeting for Mackenzie County held on August 12, 2008 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Newman called the meeting to order at 10:04 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 08-08-553 MOVED by Councillor Watson

That the agenda be adopted as amended with the addition of:
10. e) NADC Focus Group
11. e) School Zone Bylaw

ADOPTION OF THE PREVIOUS MINUTES: **CARRIED**
3. a) **Minutes of the July 23, 2008 Regular Council Meeting**

MOTION 08-08-554 **MOVED** by Councillor Toews

That the minutes of the July 23, 2008 Regular Council meeting be adopted as presented.

CARRIED

BUSINESS ARISING OUT OF THE MINUTES: 4. a) **None**

GENERAL REPORTS: 6. a) **Municipal Planning Commission Meeting Minutes – July 11, 2008**

MOTION 08-08-555 **MOVED** by Councillor Neufeld

That the Municipal Planning Commission meeting minutes of July 11, 2008 be received for information.

CARRIED

6. b) **Parks & Recreation Committee Meeting Minutes – June 11, 2008**

MOTION 08-08-556 **MOVED** by Councillor J. Driedger

That the Parks and Recreation Committee meeting minutes of June 11, 2008 be received for information.

CARRIED

PUBLIC HEARINGS: 7. a) **None**

COUNCIL COMMITTEE, CAO AND DIRECTORS REPORTS: 9. a) **Council Committee Reports**

Councillor D. Driedger reported on the Parks & Playground *Committee* meeting.

Councillor Watson reported on the meeting with Del Kelly-Firesky Golf Course.

Councillor Toews reported on the Focus Engineering meeting, AAMDC Zone meeting and the Finance ^{Committee} meeting.

Councillor J. Driedger reported on the Parks & Playground ^{Committee} meeting and the AAMDC Zone meeting.

Deputy Reeve Sarapuk reported on the ^{w/ Footner} Footner meeting and the AAMDC Zone meeting.

Reeve Newman reported on the ^{w/ Footner} Footner meeting and the AAMDC Zone meeting.

Councillor Braun reported on the Municipal Planning ^{Commission} ~~Committee~~ meeting, Parks & Playground meeting, Mackenzie Waste ^{Management} meeting, ARB Training, La Crete Recreation Board meeting, Finance Committee meeting and the Council meeting.

Councillor Froese reported on the Municipal Planning Commission meeting.

Councillor Neufeld reported on the Agricultural Service Board meeting, Veterinary Advisory Committee meeting, AAMDC Zone meeting and the Finance Committee meeting.

MOTION 08-08-557

MOVED by Councillor D. Driedger

That the council verbal reports be accepted as information.

CARRIED

9. b) CAO and Director Reports

MOTION 08-08-558

MOVED by Councillor Watson

That the Director of Corporate Services, Project Comptroller, Director of Operations (North), Director of Operations (South), Director of Planning & Emergency Services, and the Chief Administrative Officer reports be accepted for information.

CARRIED

DELEGATIONS:

5. b) Marilee Toews (Street Sign Project)

Marilee Toews presented a draft Street Sign Project proposal to Council.

MOTION 08-08-559

MOVED by Councillor Toews

Requires Unanimous

That the County purchase additional signage for historical signage and add the name and number.

in the hamlet of FV

DEFEATED

Reeve Newman recessed the meeting at 11:14 a.m. and reconvened the meeting at 11:29 a.m.

5. a) Sgt. Wade Trottier, Fort Vermilion RCMP

MOTION 08-08-560

MOVED by Councillor Toews

the report by FV RCMP

That Sgt. Wade Trottier report be received for information.

CARRIED

**CORPORATE
SERVICES:**

**10. a) Fort Vermilion FCSS Advisory Committee
Appointment**

MOTION 08-08-561

MOVED by Councillor Braun

That Wanita Mitchell be appointed to the Fort Vermilion FCSS Advisory Committee for the period August 12, 2008 to December 31, 2008.

CARRIED

**10. b) Family and Community Support Services Funding
Agreement**

MOTION 08-08-562

Requires 2/3

MOVED by Councillor Toews

That the additional Family and Community Services funding be distributed as follows: Fort Vermilion FCSS - \$2,988.82, La Crete FCSS - \$4,311.08, Zama FCSS \$179.09 with \$1,496 municipal contribution coming from the General Operating Reserve.

CARRIED

**10. c) Municipal Sustainability Initiative – Minister’s Regional
Consultation Sessions**

MOTION 08-08-563

MOVED by Councillor Watson

That the following Councillors be authorized to attend the Municipal Sustainability Initiative Minister’s Regional Consultation

Sessions:

1. Councillor D. Driedger
2. Councillor Watson

CARRIED

10. d) ~~The~~ Edmonton City Centre Airport – Non-statutory Public Hearings

MOTION 08-08-564

MOVED by D. ^{Reeve} Sarapuk

That Councillor Toews be authorized to attend the Edmonton City Airport – Non-statutory Public Hearings for September 2 and 3, 2008 at Edmonton City Hall.

CARRIED

10. e) NADC Focus Group (ADDITION)

MOTION 08-08-565
Requires Unanimous

MOVED by D. ^{Reeve} Sarapuk

That Councillor Neufeld be authorized to attend the NADC Focus Group for August 13, 2008 at High Level.

CARRIED UNANIMOUSLY

OPERATIONAL SERVICES:

11. a) Highway 88 Connector/Highway 697 Intersection

MOTION 08-08-566

MOVED by D. ^{Reeve} Sarapuk

That administration proceed with the surveying and registering of land agreements at Hwy 697/88 connector with funding coming from the general operating budget.

CARRIED

11. b) Land Acquisition Policy – PW006

MOTION 08-08-567

MOVED by Councillor Braun

That PW006 Land Acquisition ^{Policy} be approved as amended.

CARRIED

MOTION 08-08-568

MOVED by Councillor Neufeld

^{PW035}
That PW035 Crop Damage Compensation policy be approved as amended.

CARRIED

Reeve Newman recessed the meeting at 12:09 p.m. and reconvened the meeting at 1:01 p.m.

11. c) Fuel Surcharge Request

MOTION 08-08-569

MOVED by Councillor Toews

7. →
,

That the County will not be granting fuel surcharge at this time.

CARRIED

MOTION 08-08-570

MOVED by Councillor D. Driedger

That motion 08-07-488 from the Action List be moved into the in-camera portion.

CARRIED

11. d) Wayne Mercredi - gravel purchases

MOTION 08-08-571

Requires 2/3

MOVED by D. Reeve Sarapuk

That administration be authorized to finalize the gravel acquisition agreement with Wayne Mercredi at \$6.25 per cubic meter, all inclusive of royalty, stripping and reclamation costs up to the maximum \$30,000.00 (gravel operating budget).

CARRIED UNANIMOUSLY

11. e) School Zone Bylaw (ADDITION)

MOTION 08-08-572

Requires Unanimous

MOVED by Councillor Neufeld

That the School Zone Bylaw be brought to the next council meeting for review.

CARRIED UNANIMOUSLY

**PLANNING,
EMERGENCY, AND
ENFORCEMENT**

12. a) Bylaw 680/08 – Banning Polystyrene Food Service Containers

SERVICES:

MOTION 08-08-573

MOVED by Councillor Toews

That Council give first reading to Bylaw 680/08, being a Bylaw of Mackenzie County in the Province of Alberta for banning the use of polystyrene food service containers.

CARRIED

12. b) Policy ADM047- Use of Polystyrene Products in Mackenzie County Buildings

MOTION 08-08-574

MOVED by Councillor Braun

That Policy ADM047-Use of Polystyrene Products in Mackenzie County Buildings be received for information.

CARRIED

8. b) Ambulance Services – Request for Proposals

MOTION 08-08-575

MOVED by Councillor D. Driedger

That the Ambulance Services – Request for Proposals be opened.

CARRIED

MOTION 08-08-576

MOVED by D^{Reeve} Reeve Sarapuk

That the Ambulance Services – Request for Proposals be moved into the in-camera portion.

CARRIED

TENDERS:

8. a) Zama Fire Hall Renovations Tender

There were no tenders received.

MOTION 08-08-577

MOVED by D^{Reeve} Reeve Sarapuk

That administration be authorized to repair the roof at the Zama Fire Hall to a maximum of \$30,000.00 as per the 2008 approved capital budget.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

13. a) Information/Correspondence Items

MOTION 08-08-578

MOVED by Councillor Braun

That Council be authorized to attend the Regional Economic Development Initiative for Northwest Alberta for Wednesday, September 10, 2008 at High Level. *AGM* *or*

CARRIED

MOTION 08-08-579

MOVED by Councillor Neufeld

That the information/correspondence items be accepted for information.

CARRIED

IN CAMERA SESSION:

MOTION 08-08-580

MOVED by Councillor J. Driedger

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 1:42 p.m.

- 14. a) Personnel
- 14. b) Special Projects
- 14. c) Ambulance
- 14. d) Inter-municipal Relations
- 14. e) Airports

MOTION 08-08-581

MOVED by Councillor Braun

That Council move out of camera at 3:02 p.m.

CARRIED

MOTION 08-08-582

MOVED by Councillor Neufeld

That motion 08-07-488 regarding the L & P Disposal fuel surcharge be rescinded.

DEFEATED

14. c) Ambulance

MOTION 08-08-583

MOVED by Councillor Watson

That the Ambulance requests for proposals be brought back to the September 9, 2008 Council meeting.

CARRIED

14. a) Personnel

MOTION 08-08-584

MOVED by D^{muty} Reeve Sarapuk

That the personnel update be received for information.

CARRIED

MOTION 08-08-585

MOVED by Councillor Neufeld

That administration write a letter to the La Prairie Group regarding Highway 88 maintenance within the County.

CARRIED

14. d) Inter-municipal Relations

MOTION 08-08-586

MOVED by Councillor Watson

That the Inter-municipal Relations update be received for information.

CARRIED

14. e) Airports

MOTION 08-08-587

MOVED by Councillor Toews

That the Airports update be received for information.

CARRIED

NEXT MEETING DATE:

15. a) Regular Council Meeting

Regular Council Meeting
Wednesday, August 27, 2008
4:00 p.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT:

16. a) Adjournment

MOTION 08-08-588

MOVED by Councillor J. Driedger

That the Regular Council meeting be adjourned at 3:06 p.m.

CARRIED

These minutes will be presented to Council for approval on Wednesday, August 27, 2008.

Greg Newman, Reeve

Carol Gabriel, Executive Assistant

DRAFT

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

Tuesday, August 12, 2008

10:00 a.m.

**Council Chambers
Fort Vermilion, AB**

PRESENT: Greg Newman Reeve
Walter Sarapuk Deputy Reeve
Peter Braun Councillor
Dicky Driedger Councillor
John W. Driedger Councillor
Ed Froese Councillor
Bill Neufeld Councillor
Ray Toews Councillor
Stuart Watson Councillor

ABSENT: Lisa Wardley Councillor

ADMINISTRATION: William (Bill) Kostiw Chief Administrative Officer
Joulia Whittleton Director of Corporate Services
Ryan Becker Director of Planning & Emergency Services
John Klassen Director of Operations (South)
Dave Crichton Director of Operations (North)
Mark Schonken Project Comptroller
Wanita Mitchell Administrative Assistant, Recording Secretary

ALSO PRESENT: Susan McNeil, The Echo
Members of the public

Minutes of the Regular Council meeting for Mackenzie County held on August 12, 2008 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Newman called the meeting to order at 10:04 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 08-08-553 MOVED by Councillor Watson

That the agenda be adopted as amended with the addition of:
10. e) NADC Focus Group
11. e) School Zone Bylaw

CARRIED

**ADOPTION OF THE
PREVIOUS MINUTES:**

3. a) **Minutes of the July 23, 2008 Regular Council Meeting**

MOTION 08-08-554

MOVED by Councillor Toews

That the minutes of the July 23, 2008 Regular Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:**

4. a) **None**

GENERAL REPORTS:

6. a) **Municipal Planning Commission Meeting Minutes – July 11, 2008**

MOTION 08-08-555

MOVED by Councillor Neufeld

That the Municipal Planning Commission meeting minutes of July 11, 2008 be received for information.

CARRIED

6. b) **Parks & Recreation Committee Meeting Minutes – June 11, 2008**

MOTION 08-08-556

MOVED by Councillor J. Driedger

That the Parks and Recreation Committee meeting minutes of June 11, 2008 be received for information.

CARRIED

PUBLIC HEARINGS:

7. a) **None**

**COUNCIL COMMITTEE,
CAO AND DIRECTORS
REPORTS:**

9. a) **Council Committee Reports**

Councillor D. Driedger reported on the Parks & Playground Committee meeting.

Councillor Watson reported on the meeting with Del Kelly regarding the Firesky Golf Course.

Councillor Toews reported on the Focus Engineering meeting, AAMDC Zone meeting and the Finance Committee meeting

Councillor J. Driedger reported on the Parks & Playground Committee meeting and the AAMDC Zone meeting.

Deputy Reeve Sarapuk reported on the meeting with Footner and the AAMDC Zone meeting.

Reeve Newman reported on the meeting with Footner and the AAMDC Zone meeting.

Councillor Braun reported on the Municipal Planning Commission meeting, Parks & Playground Committee meeting, Mackenzie Waste Management Committee meeting, Assessment Review Board Training, La Crete Recreation Board meeting, Finance Committee meeting and the Council meeting.

Councillor Froese reported on the Municipal Planning Commission meeting.

Councillor Neufeld reported on the Agricultural Service Board meeting, Veterinary Advisory Committee meeting, AAMDC Zone meeting and the Finance Committee meeting.

MOTION 08-08-557

MOVED by Councillor D. Driedger

That the council verbal reports be accepted as information.

CARRIED

9. b) CAO and Director Reports

MOTION 08-08-558

MOVED by Councillor Watson

That the Director of Corporate Services, Project Comptroller, Director of Operations (North), Director of Operations (South), Director of Planning & Emergency Services, and the Chief Administrative Officer reports be accepted for information.

CARRIED

DELEGATIONS:

5. b) Marilee Toews (Street Sign Project)

Marilee Toews presented a draft Street Sign Project proposal for the Hamlet of Fort Vermilion to Council.

MOTION 08-08-559

Requires Unanimous

MOVED by Councillor Toews

That the County purchase additional signage in the Hamlet of Fort Vermilion for historical signage including the name and number.

DEFEATED

Reeve Newman recessed the meeting at 11:14 a.m. and reconvened the meeting at 11:29 a.m.

5. a) Sgt. Wade Trottier, Fort Vermilion RCMP

MOTION 08-08-560

MOVED by Councillor Toews

That the report by Sgt. Wade Trottier, Fort Vermilion RCMP, be received for information.

CARRIED

**CORPORATE
SERVICES:**

**10. a) Fort Vermilion FCSS Advisory Committee
Appointment**

MOTION 08-08-561

MOVED by Councillor Braun

That Wanita Mitchell be appointed to the Fort Vermilion FCSS Advisory Committee for the period August 12, 2008 to December 31, 2008.

CARRIED

**10. b) Family and Community Support Services Funding
Agreement**

MOTION 08-08-562

Requires 2/3

MOVED by Councillor Toews

That the additional Family and Community Services funding be distributed as follows: Fort Vermilion FCSS - \$2,988.82, La Crete FCSS - \$4,311.08, Zama FCSS \$179.09 with \$1,496 municipal contribution coming from the General Operating Reserve.

CARRIED

**10. c) Municipal Sustainability Initiative – Minister’s Regional
Consultation Sessions**

MOTION 08-08-563

MOVED by Councillor Watson

That Councillor D. Driedger and Councillor Watson be authorized to attend the Municipal Sustainability Initiative Minister's Regional Consultation Sessions.

CARRIED

10. d) Edmonton City Centre Airport – Non-Statutory Public Hearings

MOTION 08-08-564

MOVED by Deputy Reeve Sarapuk

That Councillor Toews be authorized to attend the Edmonton City Airport – Non-statutory Public Hearings on September 2 and 3, 2008 at the Edmonton City Hall.

CARRIED

10. e) NADC Focus Group (ADDITION)

MOTION 08-08-565
Requires Unanimous

MOVED by Deputy Reeve Sarapuk

That Councillor Neufeld be authorized to attend the Northern Alberta Development Council (NADC) Focus Group on August 13, 2008 in High Level.

CARRIED UNANIMOUSLY

OPERATIONAL SERVICES:

11. a) Highway 88 Connector/Highway 697 Intersection

MOTION 08-08-566

MOVED by Deputy Reeve Sarapuk

That administration proceed with the surveying and registering of land agreements at the Highway 697/88 connector with funding coming from the general operating budget.

CARRIED

11. b) Land Acquisition Policy – PW006

MOTION 08-08-567

MOVED by Councillor Braun

That Policy PW006 Land Acquisition be approved as amended.

CARRIED

MOTION 08-08-568

MOVED by Councillor Neufeld

That Policy PW035 Crop Damage Compensation be approved as amended.

CARRIED

Reeve Newman recessed the meeting at 12:09 p.m. and reconvened the meeting at 1:01 p.m.

11. c) Fuel Surcharge Request

MOTION 08-08-569

MOVED by Councillor Toews

add'l.
~~The County not consider fuel surcharges~~
That fuel surcharges not be granted by the County at this time.

add'l.
CARRIED

considered

MOTION 08-08-570

MOVED by Councillor D. Driedger

That motion 08-07-488 from the Action List be moved into the in-camera portion.

CARRIED

11. d) Wayne Mercredi – Gravel Purchases

MOTION 08-08-571

Requires 2/3

MOVED by Deputy Reeve Sarapuk

That administration be authorized to finalize the gravel acquisition agreement with Wayne Mercredi at \$6.25 per cubic meter, all inclusive of royalty, stripping and reclamation costs up to the maximum \$30,000.00 from the gravel operating budget.

CARRIED UNANIMOUSLY

11. e) School Zone Bylaw (ADDITION)

MOTION 08-08-572

Requires Unanimous

MOVED by Councillor Neufeld

That the School Zone Bylaw be brought to the next council meeting for review.

CARRIED UNANIMOUSLY

**PLANNING,
EMERGENCY, AND**

12. a) Bylaw 680/08 – Banning Polystyrene Food Service Containers

**ENFORCEMENT
SERVICES:**

MOTION 08-08-573

MOVED by Councillor Toews

That Council give first reading to Bylaw 680/08, being a Bylaw of Mackenzie County in the Province of Alberta for banning the use of polystyrene food service containers.

CARRIED

**12. b) Policy ADM047- Use of Polystyrene Products in
Mackenzie County Buildings**

MOTION 08-08-574

MOVED by Councillor Braun

That Policy ADM047-Use of Polystyrene Products in Mackenzie County Buildings be received for information.

CARRIED

8. b) Ambulance Services – Request for Proposals

MOTION 08-08-575

MOVED by Councillor D. Driedger

That the Ambulance Services – Request for Proposals be opened.

CARRIED

MOTION 08-08-576

MOVED by Deputy Reeve Sarapuk

That the Ambulance Services – Request for Proposals be moved into the in-camera portion.

CARRIED

TENDERS:

8. a) Zama Fire Hall Renovations Tender

No tenders were received.

MOTION 08-08-577

MOVED by Deputy Reeve Sarapuk

That administration be authorized to repair the roof at the Zama Fire Hall to a maximum of \$30,000.00 as per the 2008 approved capital budget.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

13. a) Information/Correspondence Items

MOTION 08-08-578

MOVED by Councillor Braun

That Council be authorized to attend the Regional Economic Development Initiative Annual General Meeting on Wednesday, September 10, 2008 in High Level.

CARRIED

MOTION 08-08-579

MOVED by Councillor Neufeld

That the information/correspondence items be accepted for information.

CARRIED

IN CAMERA SESSION:

MOTION 08-08-580

MOVED by Councillor J. Driedger

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 1:42 p.m.

- 14. a) Personnel
- 14. b) Special Projects
- 14. c) Ambulance
- 14. d) Inter-municipal Relations
- 14. e) Airports

CARRIED

MOTION 08-08-581

MOVED by Councillor Braun

That Council move out of camera at 3:02 p.m.

CARRIED

MOTION 08-08-582

MOVED by Councillor Neufeld

That motion 08-07-488 regarding the L & P Disposal fuel surcharge be rescinded.

DEFEATED

14. c) Ambulance

MOTION 08-08-583

MOVED by Councillor Watson

That the ambulance request for proposals be brought back to the September 9, 2008 Council meeting.

CARRIED

14. a) Personnel

MOTION 08-08-584

MOVED by Deputy Reeve Sarapuk

That the personnel update be received for information.

CARRIED

MOTION 08-08-585

MOVED by Councillor Neufeld

That administration send a letter to the La Prairie Group regarding Highway 88 maintenance within the County.

CARRIED

14. d) Inter-Municipal Relations

MOTION 08-08-586

MOVED by Councillor Watson

That the inter-municipal relations update be received for information.

CARRIED

14. e) Airports

MOTION 08-08-587

MOVED by Councillor Toews

That the airports update be received for information.

CARRIED

NEXT MEETING DATE:

15. a) Regular Council Meeting

Regular Council Meeting
Wednesday, August 27, 2008
4:00 p.m.

Council Chambers, Fort Vermilion, AB

ADJOURNMENT:

16. a) Adjournment

MOTION 08-08-588

MOVED by Councillor J. Driedger

That the Regular Council meeting be adjourned at 3:06 p.m.

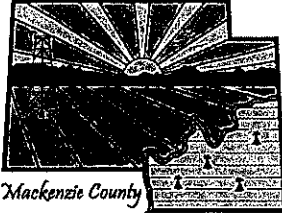
CARRIED

These minutes will be presented to Council for approval on Wednesday, August 27, 2008.

Greg Newman, Reeve

Carol Gabriel, Executive Assistant

DRAFT



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 27, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	La Crete Library – DELEGATION

BACKGROUND / PROPOSAL:

The La Crete Community Library has been looking for a new, expanded space to house the library.

OPTIONS & BENEFITS:

Please review the correspondence attached.

COSTS & SOURCE OF FUNDING:

NA

RECOMMENDED ACTION:

For discussion

Author: _____ Review Date: _____

for
CAO *HK*

County host a mtg ASAP.

FUSD

Mackenzie County Council Meeting
August 27, 2008, 5:30 p.m. Fort Vermillion

La Crete Community Library Facility

Dilemma: the La Crete Community Library is an essential community service and NEEDS SPACE to effectively offer library services.

Solution: to partner with Mackenzie County in its proposed office building in La Crete to include an addition that would house the Community Library.

1) What we need

- More space. Total 6000 sq feet.

Our existing space is 2500 sq feet; we cannot fully function as a community library.

- Can no longer accommodate new materials, new or existing programming, additional computers, and is such a small space for patrons.
- A survey was conducted, and it was discovered that patrons are not comfortable using the library while school is in session therefore evenings are very busy.
- Many new residents don't realize that we are a community library, not just a school library. Many towns and cities have stand alone library facilities that are clearly visible to newcomers and visitors. We feel that the community can benefit from an easily accessible, larger facility that can accommodate many of the community's needs through more books, better programs for all ages, internet access, and anything you can expect from a fully functional community library.

2) Steps taken

- Building cost analysis.
 - Rough building cost is \$140 sq foot. 6000 sq feet will cost approximately \$1 Million (\$840,000 for building construction, \$160,000 for furnishings/shelving)
 - Monthly overhead will be approximately \$1250. (\$600 utilities, \$250 insurance, \$300 phone, \$100 misc./upkeep)
- Community Library Revenue (\$10,000 in fundraising annually)
 - Salmon Grill/Silent Auction (\$7000)
 - Trade Show Booth (\$1300)
 - Trees/Wreaths Sales (\$1100)
 - Cookie Dough Sales (\$600)
 - Government Grants (unlimited)

Super J Building Analysis

- Will cost approximately \$876,000 to purchase, renovate and get the building fully equipped to become a library. The building is in need of major repairs, and needs to be addressed before the library can relocate to that location. The building is 9400 sq feet

and would need major renovations to turn it into a library and offices/meeting rooms to rent.

- Applied for grants for the purchase and renovations of an existing building: Major Community Facilities Program, DF Plett Foundation, and Mackenzie County. The Major Community Facilities Grant Program needed a funding support letter from Mackenzie County before proceeding with the application review. Mackenzie County did not approve the \$250,000 grant request for the renovations.

This option does not work for us.

FVSD Analysis (requires adding onto to the existing Public School building)

- Will displace either bus lanes, or take up valuable sports field space. Construction of the add-on will disrupt regular school hours.
- According to Mr. Clark, the FVSD is in support of a community library expansion; however, building an add-on to the existing Public School is not on their financial priority list. There are many emergent needs that supersede other projects. The Board of Trustees must approve these projects and then evaluate them based on needs before applying for funding from Alberta Education. Alberta Education, according to Mr. Clark, would not likely approve funding for a community library.
- The FVSD has no reason to consider a larger facility in regards to a "school library" and have no problem restocking the library when the community library relocates. Relocating will not disrupt regular school activities as the students will have access to both a school library and a community library.
- Since we are currently part of the Public School, the library internet access is very restricted. Many patrons find this obsequious, frustrating and very time consuming.
- Due to the fact that we are not on their (FVSD) Capital Project Plan, the Board of Trustees, on approval, can only allot up to \$100,000 towards a possible addition.

This option does not work for us.

Pool Building Analysis

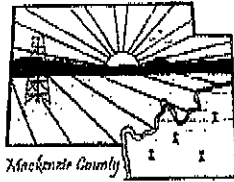
- According to the Pool Committee, a location has yet to be confirmed, no building plans/blueprints have been finalized, and the estimated time line is 2011.
- The community support of the construction of a pool is unclear, and some community pools are more of a financial burden in the long term.

Due to the fact that Pool Committee members are unsure of when this project will be a reality, this option is not ideal for us.

3) What YOU (Mackenzie County) can do for us

- Allow the Community Library to build an addition to the proposed Mackenzie County Office building in La Crete.
- Provide at least 50% funding for the Community Library.
 - Approximately \$500,000 (\$420,000 building, \$80,000 furnishings)
- Provide support for grant applications
- Continue to provide overall support as stated in Mr. Bill Neufeld's letter, September 6, 2007 (attached)

Mackenzie County Councilors: How will YOU support YOUR community library?



Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
www.mackenziecounty.com

September 6, 2007

To Whom It May Concern:

RE: LA CRETE COMMUNITY LIBRARY

La Crete Community Library currently delivers a variety of reading and educational materials and programs to the community members. A large portion of the La Crete and the surrounding area residents use English as their second language. Therefore, the library service is essential in this community.

Mackenzie County Council fully supports either a new building or expansion of the existing facility that currently struggles to meet community needs.

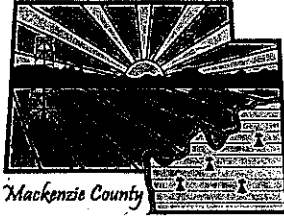
If you have any questions, please feel free to contact me at (780) 841-1806.

Yours truly,

A handwritten signature in black ink, appearing to read "Bill Neufeld".

Bill Neufeld
Reeve

pc: Mackenzie County Council
William Kostiw, Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 27, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	MK Strategy Group – DELEGATION

BACKGROUND / PROPOSAL:

The three local municipalities decided to undertake a joint study with respect to the need of senior housing within the Region.

OPTIONS & BENEFITS:

MK Strategy Group was engaged to undertake the study.

COSTS & SOURCE OF FUNDING:

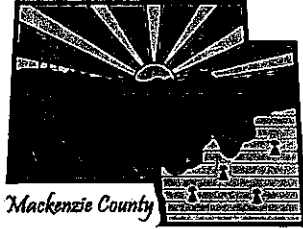
NA

RECOMMENDED ACTION:

For discussion

Author: _____ Review Date: _____

for
CAO *AK*



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 27, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Municipal Planning Commission Meeting Minutes July 24, 2008

BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the July 24, 2008 meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Municipal Planning Commission meeting minutes of July 24, 2008 be received for information.

Author: W. Mitchell Review By: for CAO [Signature]

**Mackenzie County
Municipal Planning Commission Meeting**

**Council Chambers
Fort Vermilion, Alberta**

Thursday, July 24, 2008 @ 6:00p.m.

PRESENT

Peter Braun	Chair, Councillor
Ed Froese	Councillor
Jack Eccles	Vice Chair, MPC Member
Manfred Gross	MPC Member
Beth Kappelar	MPC Member
Marion Krahn	Development Officer
Sarah Martens	Planning Administrative Support

ABSENT

Ryan Becker	Director of Planning and Emergency Services
-------------	---------------------------------------------

1. CALL TO ORDER

Peter Braun called the meeting to order at 6:00 p.m.

2. ADOPTION OF AGENDA

MOTION 08-176 **MOVED** by Beth Kapellar

That the agenda be adopted with the following addition:

- 4h) Development Permit Application 179-DP-08
James Stickney; Veterinary Clinic
NW 16-110-19-W5M; High Level Rural
- 4i) Development Permit Application 184-DP-08
Malcolm Dachuk; 4 Foot Fence with Variance
Plan 188TR, Block 4, Lot 14; Fort Vermilion
- 4j) Development Permit Application 185-DP-08
GB Holdings Ltd.; Natural Resources Extraction Industry
(Gravel Pit)
NW 16-117-5-W6M; Zama Area
- 6c) Construction on Right-of-Ways

CARRIED

3. **ADOPTION OF MINUTES**

MOTION 08-177 **MOVED** by Ed Froese

That the minutes of the July 11, 2008 Municipal Planning Commission meeting be adopted as presented.

CARRIED

4. **DEVELOPMENT**

- a) **Development Permit Application 144-DP-08**
The Old Colony Church; Fence with Variance
Pt of NE 5-106-15-W5M; La Crete

MOTION 08-178 **MOVED** by Ed Froese

That Development Permit 144-DP-08 on Part of NE 5-106-15-W5M in the name of The Old Colony Church be tabled until a boundary adjustment, of a portion of the north cemetery boundary to the south boundary of Waterline Right-of-Way 792 0631 located within Part of SE 8-106-15-W5M, is completed. Furthermore, that the costs of the boundary adjustment, including surveying costs and land acquisition fees, be borne by the developer.

CARRIED

- b) **Development Permit Application 167-DP-08**
Mary Neudorf; Covered Deck with Variance
Plan 932 0276, Block 15, Lot 29; La Crete

MOTION 08-179 **MOVED** by Jack Eccles

That Development Permit 167-DP-08 on Plan 932 0276, Block 16, Lot 29 in the name of Mary Neudorf be approved with the following conditions:

1. A variance of 12.5 feet (3.81 meters) of the front yard (south) setback is hereby granted for the placement of the covered deck.
2. The minimum front (south) yard deck setback is 12.5 feet (3.81 meters) from the south property line.

3. Minimum deck setbacks for the side and rear yards are: 5 feet (1.52 meters) side (east and west) yards; 8 feet (2.4 meters) rear (north) yard; from the property lines.
4. The deck shall be constructed and finished with similar construction materials as the residence and shall compliment the natural features of the residence and site to the satisfaction of the Development Authority.
5. No construction or development is allowed on a utility right-of-way.
6. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

- c) **Development Permit Application 170-DP-08
Willie and Rita Friesen; 5 Foot Fence with Variance
Plan 042 5759, Block 30, Lot 9; La Crete**

MOTION 08-180 **MOVED** by Beth Kappeler

That Development Permit 170-DP-08 on Plan 042 5759, Block 30, Lot 9 the name of Willie and Rita Friesen, be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. The developer is required to obtain permission from Northern Lights Gas Co-op, ATCO Electric and Telus Communications prior to the commencement of construction.
2. **Mackenzie County shall not be held liable for any concerns, issues or damages related to the fence or any part (s) thereof resulting from any work being done on or in the utility right-of-way either by the County, any contractors hired by the County or any utility companies. Any removal and/or replacement of the fence required as a result of work being done on or in the utility right-of-way shall be borne by the landowner.**
3. The developer shall enter into a **Developers Agreement with the County for the construction of the fence on the Utility Right-of-Way prior to commencement of**

construction. The Developers Agreement will be registered against the title.

4. Approval of a fence with variance as noted in condition 4.
5. **Maximum height of fence: Three (3) feet front yard and side yard (first 15 feet of north and south boundary), six (6) feet for the remaining side (excluding the first 15 feet) and rear yards.**
6. The fence shall not encroach onto adjacent properties.
7. The Municipality has assigned the following address to the noted property 10210-109th Street. You are required to display the address (10210) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.

CARRIED

- d) **Development Permit Application 172-DP-08
Fort Vermilion School Division (Daniel Dyck);
Mobile Home (2nd Residence)
Plan 882 1687, Block 11, Lot 04; Zama Public School**

MOTION 08-181 **MOVED** by Manfred Gross

That Development Permit 172-DP-08 on Plan 882 1687, Block 11 Lot 4 in the name of Fort Vermilion School Division be approved with the following conditions:

**FAILURE TO COMPLY WITH ONE OR MORE OF THE
ATTACHED CONDITIONS SHALL RENDER THIS PERMIT
NULL AND VOID.**

1. Minimum setbacks for the Mobile Home are;
 - i. 7.62 meters (25 feet) from the front property line;
 - ii. 7.62 meters (25 feet) rear yard;
 - iii. 1.52 meters (5 feet) side yard, from the property lines.
2. The architecture, construction materials and appearance of the Mobile Home and other structures shall be to accepted standards.
3. The undercarriage of the mobile home shall be screened from view by skirting or such other means satisfactory to the Development Authority.

4. The Mobile Home shall conform to the Alberta Building Code.
5. The Municipality has assigned the following address to the noted property **1019-Aspen Drive**. You are required to display the address (**1019 Unit # 2**) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
6. Provide adequate off street parking as follows: The minimum parking shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking. *"One parking space, including the driveway area, shall occupy 300 square feet."*
7. No construction or development is allowed on a utility right-of-way.
8. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 928-3983. Access to be constructed to Mackenzie County standards and at the developers expense.
9. The total site area (lot) shall have a positive surface drainage without adversely affect the neighbouring properties.

CARRIED

- e) **Development Permit Application 174-DP-08
Duane Lambert; Ancillary Building (Move on Metal Building)
SW 22-108-13-W5M; Rural Fort Vermilion**

MOTION 08-182 **MOVED** by Beth Kappelar

That Development Permit 174-DP-08 on SW 22 108-13-W5M in the name of Duane Lambert be approved with the following conditions:

**FAILURE TO COMPLY WITH ONE OR MORE OF THE
ATTACHED CONDITIONS SHALL RENDER THIS PERMIT NULL
AND VOID.**

1. This ancillary building (Metal Shed) is for residential purposes only; **no commercial or industrial activity is permitted in this building.** If the developer/landowner/occupant or other person or persons intend to use the ancillary building (Metal Shed) for commercial or industrial uses, a new development permit is required prior to the commencement of the commercial or industrial use.
2. **All conditions and requirements by Alberta Infrastructure and Transportation are to be met to their specifications and standards.**
3. **Mackenzie County will not be held responsible or liable for any erosion or drainage issues that may arise from developing adjacent to the top slope of a hill. It is the developer's responsibility to ensure that all buildings are stable and proper drainage is in place.**
4. The developer shall enter into a Developers Agreement with the County prior to the commencement of construction of the Ancillary Building (Metal Shed). The Developers Agreement will be registered as a caveat against the land title.
5. **Minimum building setbacks:**
 - i. **41.15 meters (135 feet) from any road allowances,**
 - ii. **15.24 meters (50 feet) from any other property lines, or setback requirements from Alberta Infrastructure and Transportation, which ever is greater.**
6. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
7. All sewage disposal systems to be in conformance with the Alberta Private Sewage Treatment and Disposal Regulations.
8. **PRIOR** to installation of a new access or changing location of existing access contact Alberta Transportation at

(780)624-6280. Access to be constructed to Alberta Transportation standards and at the Developer's expense.

9. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

- f) **Development Permit Application 176-DP-08
Julius Peters; Mobile Home Attached Garage
Plan 042 3012, Block 1, Lot 25; River Drive Developments**

MOTION 08-183 **MOVED** by Ed Froese

That Development Permit 176-DP-08 on Plan 042 3012, Block 01, Lot 25 in the name of Julius Peters be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **Construction commenced prior to the issuance of the Development Permit therefore the developer shall pay the penalty fee of 1% of the construction value totaling \$250.00.**
2. The mobile home attached garage is approved for residential purposes only.
3. Minimum building setbacks: 38.1 meters (125 feet) front yard; 7.6 meters (25 feet) rear yard; 7.6 meters (25 feet) side yard, from the property lines.
4. The attached garage shall be constructed and finished with similar construction materials as the residence, to accepted standards, and shall compliment the natural features and character of the site and the aesthetics of the neighbouring residences to the satisfaction of the Development Authority.
5. No construction or development is allowed on a right-of-way.

CARRIED

**g) Development Permit Application 183-DP-08
Danny Penny; Contractors Business (Repair Shop)
Plan 882 1687, Block 13, Lot 16; Zama**

MOTION 08-184 **MOVED** by Manfred Gross

That Development Permit 183-DP-08 on Plan 882 1687, Block 13, Lot 16 in the name of Danny Penny be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **The developer must comply with all of Alberta Safety Codes regulation for a commercial building.**
2. Minimum building setbacks:
 - i. 9.14 meters (30 feet) from all road allowances (Bearpaw Cres & Aspen Drive),
 - ii. 4.5 meters (15 feet) from side property lines,
 - iii. 9.14 meters (30 feet) from rear property line.
3. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the owner.
4. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 400 square feet of building area, 1 space per each full time employee and 1 space for every 2 part time employees. *“One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet).”*
5. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 928-3983. Access to be constructed to Mackenzie County standards and at the developer’s expense.
6. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighboring properties.

CARRIED

**h) Development Permit Application 179-DP-08
James Stickney; Veterinary Clinic
NW 16-110-19-W5M; High level Rural**

MOTION 08-185 **MOVED** by Beth Kappelar

That Development Permit 179-DP-08 on NW 16 110-19-W5M in the name of James Stickney be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

- 1. A variance is hereby granted to allow a Veterinary Clinic in a Rural Industrial District 1 "RI1".**
- 2. All setbacks from property lines adjacent to the Provincial Highway shall meet Alberta Infrastructure and Transportation setback requirements.**
- 3. All conditions and requirements by Alberta Infrastructure and Transportation are to be met to their specifications and standards.**
4. If a sign is placed on the property the sign approval shall be obtained from Alberta Transportation.
5. The existing shop shall meet all Alberta Safety Code requirements for Commercial Buildings and any other requirements specified by Superior Safety Codes.
6. The sewage disposal system shall conform to the Alberta Private Sewage Treatment and Disposal Regulations.
7. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
8. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 928-3983. Access to be constructed to Alberta Infrastructure and Transportation and Mackenzie County's standards and at the developer's expense.

CARRIED

- i) **Development Permit Application 184-DP-08
Malcolm Dachuk; 4 Foot fence requesting Variance
Plan 188TR, Block 4, Lot 14; Fort Vermilion**

MOTION 08-186 **MOVED** by Ed Froese

That Development Permit 184-DP-08 on Plan 188TR, Block 04, Lot 14 in the name of Malcolm Dachuk be approved with the following conditions:

1. **Approval of a fence with variance as noted in condition 2.**
2. Maximum height of fence: Four (4) feet side yard,
3. No privacy slats shall be placed in the chain link fence on the side yard for the first twenty five (25) from the front property line. Clear view through the chain link fence shall be maintained at all times.
4. The fence must not encroach onto adjacent properties.
5. No construction or development is allowed on a utility right-of-way.

CARRIED

- j) **Development Permit Application 185-DP-08
GB Holdings Ltd.; Natural Resources Extraction Industry
(Gravel Pit)
NW 16-117-5-W6M; Zama Area**

MOTION 08-187 **MOVED** by Beth Kappelar

That Development Permit 185-DP-08 on 16-117-5-W6M in the name of GB Holdings Ltd. be approved with the following conditions:

1. Subject to conditions of an approved MLL, MSL or TFA from Alberta Sustainable Resources Development.
2. The site, when depleted, must be reclaimed to Alberta Environmental Protection standards.
3. The total site area (lot) should have a positive surface drainage.

CARRIED

5. **SUBDIVISION**

- a) **Subdivision Application 38-SUB-05
Pt of SW 9-106-15-S5M; La Crete
Vangard Realty Ltd.**

MOTION 08-188 **MOVED** by Jack Eccles

That Subdivision Application 38-SUB-05 be tabled to the next meeting for additional input from the Director of Planning and Emergency Services.

CARRIED

- b) **Subdivision Application 01-SUB-07
Pt of NE 9-106-15-W5M
(Plan 982 0009, Block 24, Lot 1); La Crete
Vangard Realty Ltd.**

MOTION 08-189 **MOVED** by Beth Kappelar

That the MPC uphold the underground servicing requirements as signed and agreed to in the Developers Agreement.

CARRIED

Peter Braun recessed the meeting at 7:20p.m. and reconvened the meeting at 7:25p.m.

- c) **Subdivision Application 16-SUB-08
SE 7-109-19-W5M; High Level Rural
Abe Wolfe**

MOTION 08-190 **MOVED** by Ed Froese

That subdivision application 16-SUB-08 in the name of Abe Wolfe on SE 7-109-19-W5M be approved with the following conditions:

1. This approval is for a single lot subdivision, 20 acres (8.09 hectares) in size.
2. **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting**

from the water tables and/or any other water problems as a result of the low land levels of the proposed subdivision. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage and/or flooding of the property.

3. Any outstanding property taxes are to be paid on the land proposed to be subdivided or arrangements made which are satisfactory to the municipality.
4. Applicant/developer shall enter into a Developer's Agreement with Mackenzie County which shall contain, but is not limited to:
 - a. Provision of access to the subdivision and to the balance of the quarter in accordance with Mackenzie County standards and at the developer's expense.
 - b. Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and based on the current market value. The current market value for this property is \$3,332.00 per acre. Municipal reserve is charged at 10%, which is \$333.00 per subdivided acre. 20 acres times \$333.00 equals \$6660.00.
 - c. Provision of a storm water management plan.
 - d. The Developers Agreement for this subdivision shall be registered as a caveat on the land title due to the low lying lands and drainage.
 - e. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations.
 - f. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - g. Provision of utility right-of-way as required by ATCO Electric and Northern Light Gas.
 - h. Subdivision must meet ATCO Electric's conditions as follows:

- i. Any existing power line easements and/or utility right of ways must remain in place.
- ii. No driveways or approaches may be installed under the power line without first obtaining a Crossing Agreement from ATCO Electric.
- iii. Costs associated with changes required to correct any line clearance problems as a result of the development shall be borne by the developer.
- iv. Any costs incurred for the relocation or repair of the existing electrical facilities will be the responsibility of the developer.
- v. No work shall proceed under the power line without written permission from ATCO Electric.
- vi. There must be 9 meters clearance from all building, trees, and materials to the power line. The existing and any future power line route will require maintenance of a cleared right-of-way to ground level and to a minimum width of 7.0 meters on either side of the line route. The owner should be aware of the potential for brushing along the existing and possible future power line alignment.

CARRIED

- d) Subdivision Application 17-SUB-08
Fort Vermilion Settlement, Range 4, River Lot 12;
Fort Vermilion Rural
Bart Baerg**

MOTION 08-191 MOVED by Manfred Gross

That subdivision application 17-SUB-08 in the name of Bart and Margaret Baerg on FORTVER; R 4; RL 12, be approved with the following conditions:

1. This approval is for a single lot subdivision, 10 acres (4.04 hectares) in size.

2. Any outstanding property taxes are to be paid on the land proposed to be subdivided or arrangements made which are satisfactory to the municipality.
3. Applicant/developer shall enter into a Developer's Agreement with Mackenzie County which shall contain, but is not limited to:
 - a. Provision of access to the subdivision and to the balance of the quarter in accordance with Mackenzie County standards and at the developer's expense.
 - b. Provision of a storm water management plan.
 - c. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations.
 - d. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - e. Provision of utility right-of-way as required by ATCO Electric and Northern Lights Gas.
 - f. Subdivision must meet ATCO Electric's conditions as follows:
 - i. Any existing power line easements and/or utility right of ways must remain in place.
 - ii. No driveways or approaches may be installed under the power line without first obtaining a Crossing Agreement from ATCO Electric.
 - iii. Costs associated with changes required to correct any line clearance problems as a result of the development shall be borne by the developer.
 - iv. Any costs incurred for the relocation or repair of the existing electrical facilities will be the responsibility of the developer.

- v. No work shall proceed under the power line without written permission from ATCO Electric.
- vi. There must be 9 meters clearance from all building, trees, and materials to the power line. The existing and any future power line route will require maintenance of a cleared right-of-way to ground level and to a minimum width of 7.0 meters on either side of the line route. The owner should be aware of the potential for brushing along the existing and possible future power line alignment.

CARRIED

- e) **Subdivision Permit Application 18-SUB-08
NE 1-107-15-W5M; Blumenort
Les Martens**

MOTION 08-192 **MOVED** by Beth Kappelar

That subdivision application 18-SUB-08 in the name of Leslie and Betty Martens on NE 1-107-15-W5M be approved with the following conditions:

1. This approval is for a single lot subdivision, 10 acres (4.04 hectares) in size.
2. Any outstanding property taxes are to be paid on the land proposed to be subdivided or arrangements made which are satisfactory to the municipality.
3. Applicant/developer shall enter into a Developer's Agreement with Mackenzie County which shall contain, but is not limited to:
 - a. Provision of access to the subdivision and to the balance of the quarter in accordance with Mackenzie County standards and at the developer's expense.
 - b. Provision of a storm water management plan.
 - c. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations.

- d. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
- e. Provision of utility right-of-way as required by ATCO Electric and Northern Lights Gas.
- f. Subdivision must meet ATCO Electric's conditions as follows:
 - i. Any existing power line easements and/or utility right of ways must remain in place.
 - ii. No driveways or approaches may be installed under the power line without first obtaining a Crossing Agreement from ATCO Electric.
 - iii. Costs associated with changes required to correct any line clearance problems as a result of the development shall be borne by the developer.
 - iv. Any costs incurred for the relocation or repair of the existing electrical facilities will be the responsibility of the developer.
 - v. No work shall proceed under the power line without written permission from ATCO Electric.
 - vi. There must be 9 meters clearance from all building, trees, and materials to the power line. The existing and any future power line route will require maintenance of a cleared right-of-way to ground level and to a minimum width of 7.0 meters on either side of the line route. The owner should be aware of the potential for brushing along the existing and possible future power line alignment.

CARRIED

6. **MISCELLANEOUS ITEMS**

a) **Al Stan – Blue Sky Development**

The Municipal Planning Commission discussed the proposed development and the additional requirements of the developer prior to the acceptance and subsequent processing of the subdivision.

MOTION 08-193 **MOVED** by Manfred Gross

That the subdivision proposal in the name of Al Stan (Blue Sky Developments) be received as information.

CARRIED

b) **Action List**

MOTION 08-194 **MOVED** by Jack Eccles

The Action List of July 11, 2008 was reviewed.

CARRIED

c) **Construction on Right-of-Ways**

The Municipal Planning Commission discussed registered Right-of-Ways running properties and how they serve to cause concerns from landowners as they are not allowed to construct structures or portions of structures on the Right-of-Way. One option is to ensure that all future Right-of-Ways are placed within a Public Utility Lane or within the first 25 feet of the lot frontage as no development is allowed in this area.

MOTION 08-195 **MOVED** by Ed Froese

That the Construction on Right-of-Ways be received as information.

CARRIED

7. **IN CAMERA**

There were no In Camera items to discuss.

8. **NEXT MEETING DATES**

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ Monday , August 11, 2008 at 10:00 a.m. in La Crete
- ❖ Thursday, August 28, 2008 at 6:00 p.m. in Fort Vermilion

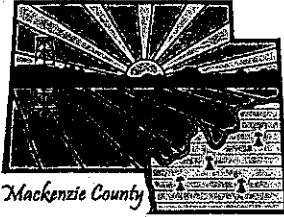
9. **ADJOURNMENT**

MOTION 08-196 **MOVED** by Ed Froese

That the Municipal Planning Commission meeting be adjourned at 8:17 p.m.

CARRIED

These minutes were adopted this 11th day of August 2008.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 27, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Sale of Land in Zama

BACKGROUND / PROPOSAL:

The County offered five individual serviced lots for sale located in the Hamlet of Zama along the Aspen Drive.

The deadline for the sealed offers to purchase was 4:30 p.m. Tuesday, August 26, 2008.

OPTIONS & BENEFITS:

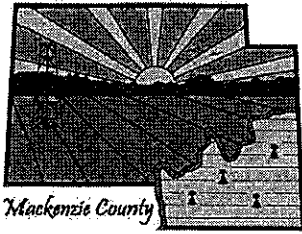
The information with respect to the received offers will be presented at the August 27, 2008 Council meeting.

COSTS & SOURCE OF FUNDING:

Net proceeds from these sales will be dealt with according to Council direction.

RECOMMENDED ACTION:

Author: _____ Review Date: _____ *Per CAO [Signature]*



Mackenzie County

Land for Sale in Zama

Mackenzie County is now accepting Sealed Offers to Purchase on five (5) individual serviced lots along Aspen Drive in the Hamlet of Zama. (These lots are zoned as Hamlet General District 1 "HG1" and have the water & sewer connections to the property line.)

Sealed Offers to Purchase will be accepted at any Mackenzie County office until **4:30pm Tuesday, August 26, 2008.**

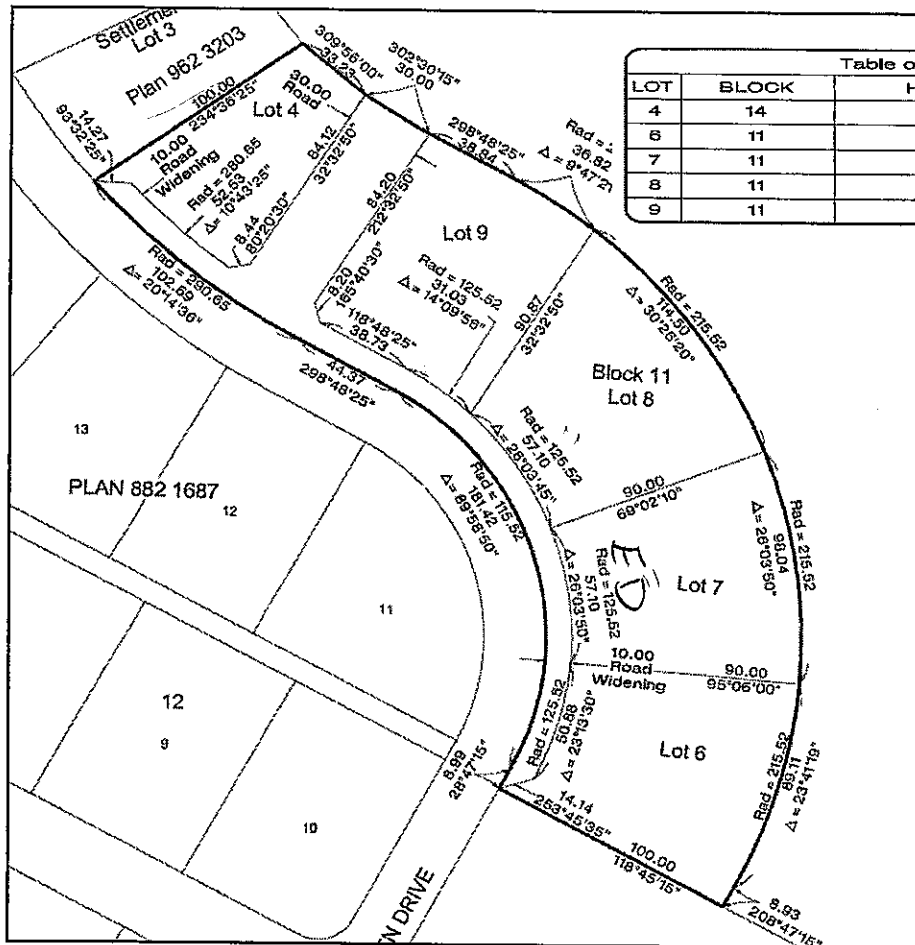


Table of Areas			
LOT	BLOCK	HECTARES	ACRES
4	14	0.457	1.13
6	11	0.720	1.78
7	11	0.698	1.72
8	11	0.772	1.91
9	11	0.680	1.68

Conditions of Sale

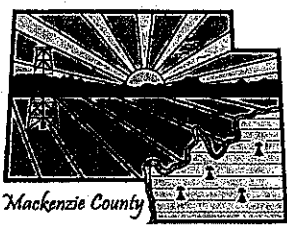
Please address package to the Planning Department and mark the envelope as "Sealed Offer to Purchase Lot in Zama".

Each parcel (lot) will be offered for sale subject to a reserve bid of \$12,000.00.

Purchased lots are to be developed with a taxable assessment within two years of transfer date.

The land is being offered for sale on an "as is, where is" basis and Mackenzie County makes no representation and gives no warranty whatsoever as to the soil conditions, absence or presence of environmental contamination, or the developability of the subject land for any intended use by the Purchaser. No bid will be accepted where the bidder attempts to attach conditions precedent to the sale of any parcel. No terms and conditions of sale will be considered other than those specified by the Mackenzie County.

For further information on the lots and terms of sale, please contact the Planning Department at (780) 927-3718 in Fort Vermilion or (780) 928-3983 in La Crete.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 27, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Premier Ed Stelmach – September 5, 2008 Visit

BACKGROUND / PROPOSAL:

Premier Ed Stelmach will be visiting the Region and will be arriving at the County Corporate office September 5, 2008.

OPTIONS & BENEFITS:

The Premier's visit itinerary:

- 11:30 a.m. Arriving at the County Corporate office
- 12:00 p.m. Dinner with the Premier hosted by the County and including the Towns of Rainbow Lake and High Level Councils
- 1:30 p.m. Meeting with the Mackenzie County Council
- 2:30 p.m. Press Conference at the County Corporate office

COSTS & SOURCE OF FUNDING:

2008 general operating budget – cost of hosting the dinner

RECOMMENDED ACTION:

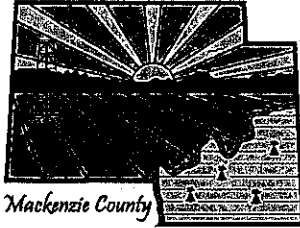
Motion 1:

That the County host the dinner with the Premier Ed Stelmach on September 5, 2008.

Motion 2:

That the itinerary for the Premier's visit on September 5, 2008 be accepted as presented.

Author: _____ Review Date: _____ *For CAO [Signature]*



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 27, 2008
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Bylaw 679/08 authorizing imposition of a local improvement tax for Curb, Gutter and Sidewalk on 102 & 103 Street and 93 Avenue from Plan 9620266, Block 1, Lots 2, 19, & 20; Plan 9623343, Block 2, Lots 4 - 10; and Plan 0124176, Block 3, Lots 1 - 9, & 21; Plan 0323561, Block 7, Lots 2, 3, 4 & 1MR in the Hamlet of La Crete

BACKGROUND / PROPOSAL:

Council deemed that it advisable to construct curb, gutter and sidewalk along 102 Street, 103 Street and 93 Avenue in the Hamlet of La Crete.

Bylaw 679/08 received its first reading at the June 25, 2008 regular council meeting.

OPTIONS & BENEFITS

The estimated cost to install curb, gutter and sidewalk is \$286,000.

Our current County's policy states that 30% of the total project cost will be levied to the land owners benefiting from an improvement when a project is initiated by the County.

The Notices of Intention to Construct were mailed to all affected land owners and an open house was held on July 8, 2008 in La Crete.

The bylaw has not received a sufficient objection by the required date.

Please note that the first draft of this bylaw had some minor errors with respect to the assessable frontage measurements. These errors were corrected and the courtesy letters are being sent out to the affected land owners.

COSTS & SOURCE OF FUNDING:

Annual local improvement charge will be included in annual budgets

RECOMMENDED ACTION:

Author: _____ Review Date: _____ for
CAO

Motion 1:

That second reading be given to Bylaw 679/08 being a bylaw authorizing imposition of a local improvement tax for curb, gutter and sidewalk on 102 Street, 103 Street and 93 Avenue: Plan 9620266, Block 1, Lots 2, 19, & 20; Plan 9623343, Block 2, Lots 4 - 10; and Plan 0124176, Block 3, Lots 1 - 9, & 21; Plan 0323561, Block 7, Lots 2, 3, 4 & 1MR in the Hamlet of La Crete.

Motion 2:

That third reading be given to Bylaw 679/08 being a bylaw authorizing imposition of a local improvement tax for curb, gutter and sidewalk on 102 Street, 103 Street and 93 Avenue: Plan 9620266, Block 1, Lots 2, 19, & 20; Plan 9623343, Block 2, Lots 4 - 10; and Plan 0124176, Block 3, Lots 1 - 9, & 21; Plan 0323561, Block 7, Lots 2, 3, 4 & 1MR in the Hamlet of La Crete.

Author: Mark Schonken Review Date: _____ CAO _____

BYLAW NO. 679/08

**BEING A BYLAW OF THE
MACKENZIE COUNTY,
IN THE PROVINCE OF ALBERTA,**

This bylaw authorized council of MACKENZIE COUNTY to impose a local improvement tax for Curb, Gutter and Sidewalk on 102 Street and 93 Avenue from Plan 9620266, Block 1, Lots 2,19, & 20; Plan 9623343, Block 2, Lots 4 - 10; and Plan 0124176, Block 3, Lots 1 – 9, & 21; and on 103 Street Plan 0323561, Block 7, Lots 2, 3, 4 & 1MR in the Hamlet of La Crete

WHEREAS, the Council of Mackenzie County in the Province of Alberta has deemed it advisable to charge a local improvement charge for construction of Curb, Gutter and Sidewalk on 102 Street and 93rd Avenue for Plan 9620266, Block 1, Lots 2,19, & 20; Plan 9623343, Block 2, Lots 4 - 10; and Plan 0124176, Block 3, Lots 1 – 9, & 21; and on 103 Street Plan 0323561, Block 7, Lots 2, 3, 4 & 1MR in the Hamlet of La Crete, and

WHEREAS, the Council of the Mackenzie County in the Province of Alberta, duly assembled, has decided to issue a Bylaw pursuant to Section 397 of the Municipal Government Act to authorize a local improvement tax levy to pay for the Curb, Gutter and Sidewalk on 102 Street and 93 Avenue for Plan 9620266, Block 1, Lots 2,19, & 20; Plan 9623343, Block 2, Lots 4 - 10; and Plan 0124176, Block 3, Lots 1 – 9, & 21; and on 103 Street Plan 0323561, Block 7, Lots 2, 3, 4 & 1MR in the Hamlet of La Crete, and

WHEREAS, the Local Improvement Plan has been prepared and the required notice of the project given to benefiting owners in accordance with the attached Schedule "A" and no sufficient objection to the construction of Curb, Gutter and Sidewalk on 102 Street and 93 Avenue for Plan 9620266, Block 1, Lots 2,19, & 20; Plan 9623343, Block 2, Lots 4 - 10; and Plan 0124176, Block 3, Lots 1 – 9, & 21; and on 103 Street Plan 0323561, Block 7, Lots 2, 3, 4 & 1MR in the Hamlet of La Crete, and

WHEREAS, plans and specifications have been prepared and the estimated sum of Two Hundred Eighty Six Thousand Dollars (\$286,000) is required for Curb, Gutter and Sidewalk on 102 Street and 93 Avenue for Plan 9620266, Block 1, Lots 2,19, & 20; Plan 9623343, Block 2, Lots 4 - 10; and Plan 0124176, Block 3, Lots 1 – 9, & 21; and on 103 Street Plan 0323561, Block 7, Lots 2, 3, 4 & 1MR in the Hamlet of La Crete. The said project is subject to the local improvement charge of which 70% will be paid by Mackenzie County and 30% will be collected by way of local improvement assessment as follows:

Mackenzie County	\$200,200
Benefiting Owners	<u>\$ 85,800</u>
Total Cost	\$286,000

WHEREAS, all required approvals for the project have been obtained and the project is in compliance with all Acts and Regulations of the Province of Alberta.

NOW, THEREFORE, THE COUNCIL OF THE COUNTY DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. That for the purpose of completing Curb, Gutter and Sidewalk on Plan 9620266, Block 1, Lot 2; Plan 0124176 , Block 1, Lots 19 & 20, & Block 2, Lots 3 – 10, Block 1 – 9 & Lot 21; Plan 9623343, Block 2, Lots 3 & 4; Block 3, Lots 7, 8 & 21; and on 103 Street Plan 0323561, Block 7, Lots 2, 3, 4 & 1MR in the Hamlet of La Crete as a local improvement project the sum of Eighty Five Thousand and Eight Hundred Dollars (\$85,800) be collected by way of annual, uniform local improvement tax rate assessed against the benefiting owners as provided in Schedule "A" attached.

Page 2

2. The local improvement tax will be collected for Ten (10) years and the total amount levied annually against the benefiting owners is Eleven Thousand Six Hundred and Ninety Eight Dollars (\$11,698.38).
3. The net amount levied under the bylaw shall be applied only to the local improvement project specified by this bylaw.
4. That this bylaw shall come into force and take effect upon receiving third and final reading thereof.

READ a first time this day of , 2008.

READ a second time this day of , 2008.

READ a third time and finally passed this day of , 2008.

REEVE

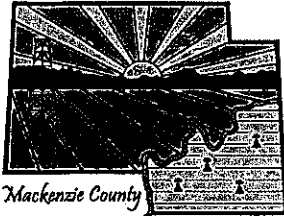
EXECUTIVE ASSISTANT

Schedule A to Bylaw No. 679/08

Curb, Gutter and Sidewalk on 102 Street and 93 Avenue in the Hamlet of La Crete.

Plan	Block	Lot	Front	Rear	Average
0124176	1	19	66.48	67.97	67.23
0124176	1	20	37.53	37.50	37.52
9623343	2	4	25.81	30.00	27.91
0124176	2	5	27.00	28.58	27.79
0124176	2	6	27.00	27.00	27.00
0124176	2	7	27.00	27.00	27.00
0124176	2	8	27.00	27.00	27.00
0124176	2	9	27.00	27.00	27.00
0124176	2	10	26.53	28.00	27.27
0124176	3	1	38.84	40.43	39.64
0124176	3	2	27.00	27.00	27.00
0124176	3	5	27.00	27.00	27.00
0124176	3	4	27.00	27.00	27.00
0124176	3	3	27.00	27.00	27.00
0124176	3	6	35.76	22.37	29.07
9623343	3	7	37.92	19.52	28.72
9623343	3	8	26.00	26.00	26.00
0124176	3	9	37.65	37.65	37.65
0124176	3	21	37.99	39.03	38.51
0323561	7	1MR	7.62	7.62	7.62
0323561	7	2	29.58	29.85	29.58
0323561	7	3	28.00	28.00	28.00
0323561	7	4	28.00	28.00	28.00
TOTAL					696.51

1.	Total Assessable Frontage (meters)	696.51
2.	Total Assessment Per Front Meter Frontage	\$123.19
3.	Annual Unit Rate Per Front Meter of Frontage to be payable for a period of 10 years calculated at 6.074%.	\$16.80
4.	Total Yearly Assessment Against All Above Properties	\$11,698.38



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 27, 2008
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	La Crete Agricultural Society – Requests for Letters of Support

BACKGROUND / PROPOSAL:

County offers various financial and non-financial supports to the local volunteering and non-profit groups.

OPTIONS & BENEFITS:

Please review the correspondence attached.

COSTS & SOURCE OF FUNDING:

NA

RECOMMENDED ACTION:

For discussion

Author: _____ Review Date: _____

Joulia Whittleton
CAO

Joulia Whittleton

From: Karyn Peters [karynpeters@gmail.com]
Sent: Thursday, August 14, 2008 11:43 AM
To: Joulia Whittleton
Subject: Grant Support Letter
Follow Up Flag: Follow up
Flag Status: Red

The Ag Society is also in the process of applying for a grant that will allow us to place more appliances in our kitchen. Things we need include new stoves and sinks. This will be a great addition to the Heritage Centre since so many people rent it for their weddings and reunions, yet are not able to effectively cook for such high number of people with the equipment we currently offer. We hope that we have your support for this project as well, and wish to receive letters of support as quickly as possible. Once again, we appreciate your support.

--

Karyn Peters
La Crete Agricultural Society

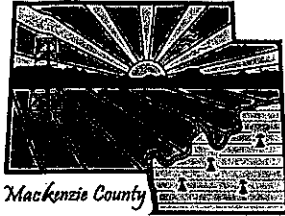
Joulia Whittleton

From: Karyn Peters [karynpeters@gmail.com]
Sent: Wednesday, August 13, 2008 2:04 PM
To: Joulia Whittleton
Subject: support for fencing

Fencing has been one of the Ag Society's main priority in 2008. Because of the many valuable artifacts located at the Heritage Museum, we were concerned about things like vandalism becoming an issue. With the help of fencing around the museum, we are able to put our worries at rest and concentrate on the restoration of the buildings. This project is already completed, however, in our current financial position, we have decided to ask for government help. We will be applying to the Community Initiatives Program in hopes that we can receive the funds that will help us to maintain financial stability. We truly hope that we have the Mackenzie County's support in this project, and request that a supporting letter be written for us to include in our application. Thank you for all of your support.

--

Karyn Peters
La Crete Agricultural Society



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 27, 2008
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Disposing of the old computer equipment

BACKGROUND / PROPOSAL:

The County continuously replaces its old computer equipment in order to keep up with technology and lower the maintenance costs.

OPTIONS & BENEFITS:

We could dispose of the old computer equipment in the following order:

1. Offer the County old computer equipment to the local non-profit and voluntary groups for their use;
2. Take the remaining equipment to a local auction sale.

Please note that the computers will be cleaned (erase the data) and reformatted prior to the disposal.

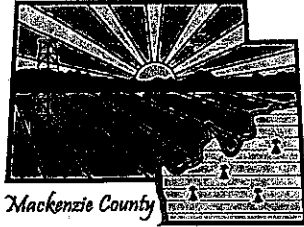
COSTS & SOURCE OF FUNDING:

The proceeds will be recorded as revenue in the general operating fund.

RECOMMENDED ACTION:

That administration be authorized to offer the County old computer equipment to the local non-profit and voluntary groups at no cost with the remaining equipment to be disposed through a local auction sale.

Author: _____ Review Date: _____ *for CAO*



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 27, 2008
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Sale of Land by Public Auction

BACKGROUND / PROPOSAL:

The MGA states that:

Section 418(1)

"Each municipality must offer for sale at a public auction any parcel of land shown on its tax arrears list if the tax arrears are not paid."

Section 419

"The council must set:

- (a) for each parcel of land to be offered for sale at a public auction, a reserve bid that is as close as reasonable possible to the market value of the parcel, and
- (b) any conditions that apply to the sale."

There are seven (7) parcels of land to be offered for sale that were placed on the Tax Notification List in 2007. Notices and letters have been sent with no response and/or arrangements made for the orderly repayment of the arrears.

Parcels of land offered for sale by way of Public Auction must be advertised in the Alberta Gazette no less than 40 days and no more than 90 prior to the date of the sale. As the Alberta Gazette must receive their ads two weeks prior to the publishing day, the earliest the County can have the sale would be October 27, 2008.

OPTIONS & BENEFITS:

If payments agreements are in place or taxes are paid in full, the properties will not be auctioned.

COSTS & SOURCE OF FUNDING:

Per MGA, Section 427:

The money paid for a parcel of land at a public auction must be deposited in a separate account for sale proceeds.

Author: _____ **Review Date:** _____ *For CAO [Signature]*

"The following must be paid first and in the following order:

- a) any remedial costs relating to the parcel;
- (a.1) the tax arrears in respect of the parcel;
- b) any lawful expenses of the municipality in respect of the parcel;
- c) any expenses owing to the Crown that have been charged against the parcel of land under section 553 (Adding amounts owing to a tax roll);
- d) an administration fee of 5% of the amount paid for the parcel, payable to the municipality."

RECOMMENDED ACTION:

Motion 1:

That the reserve bids be set for the properties offered for sale at the 2008 assessment values as shown on the list.

Motion 2:

That the auction date be set for _____, 2008 to be held in the Council Chambers at 4511 – 46 Ave, Fort Vermilion, Alberta.

Author: _____ Review Date: _____ CAO _____

Property listed for sale by way of Public Land Auction for Tax Recovery as at 08/08/27

Roll	Rural Legal	Legal	Civic	Assessment Value	2004	2005	2006	2007	2008	Balance Owning
74357	5,05,108,28,NE			\$ 5,630.00	\$ 5.19	\$ 93.78	\$ 98.72	\$ 123.53	\$ 133.37	\$ 454.59
105958		2938RS,02;09	4904 - 49 Avenue	\$ 10,630.00	\$ 13,289.53	\$ 1,074.52	\$ 1,927.22	\$ 2,208.58	\$ 2,471.21	\$ 20,971.06
105967		2938RS,02;18	4713 - 49 Avenue	\$ 8,430.00	\$ 4,648.33	\$ 737.32	\$ 1,053.77	\$ 1,346.15	\$ 1,507.36	\$ 9,292.93
106069		2938RS,08;10	5103 - 48 Avenue	\$ 93,740.00	\$ 42.85	\$ 1,578.98	\$ 1,554.37	\$ 1,582.12	\$ 1,823.68	\$ 6,582.00
230063		8821687;12;22	988 Bearpaw Crescent	\$ 26,070.00	\$ 21.66	\$ 287.28	\$ 305.49	\$ 367.47	\$ 410.20	\$ 1,392.10
232149	5,17,109,08,NE			\$ 183,740.00			\$ 1,284.49	\$ 2,304.26	\$ 2,531.35	\$ 6,120.10
307107		9222231;14		\$ 12,850.00	\$ 612.62	\$ 190.47	\$ 205.34	\$ 265.12	\$ 296.94	\$ 1,570.49
TOTAL:										46,383.27

MACKENZIE COUNTY

Notice is hereby given that under the provisions of the Municipal Government Act, the Mackenzie County will offer for sale by public auction, in the Council Chambers located at 4511 – 46 Avenue in the Hamlet of Fort Vermilion, Alberta on October 30, 2008 at 10:00 a.m. the following lands:

M	R	T	S	Q	P	B	L	Acres	C of T	Linc
5	5	108	28	NE				9.74	962321783	0014034342
					2938RS	2	9		872073043	0019473959
					2938RS	2	18		872073044	0019490580
					2938RS	8	10		022099329002	0019465526
					8821687	12	22		022016940	0010712959
5	17	109	8	NE				154.2	012393272	0014756043
					9222231		14		952043928	0023137045

Each parcel will be offered for sale subject to a reserve bid, and to the reservations and conditions contained in the existing certificate of title. Additional conditions of building demolition and leveling of lot and/or repair of unsightly conditions will apply.

The land is being offered for sale on an "as is, where is" basis and the Mackenzie County makes no representation and gives no warranty whatsoever as to the adequacy of services, soil conditions, absence or presence of environmental contamination, or the developability of the subject land for any intended use by the purchaser. No bid will be accepted where the bidder attempts to attach conditions precedent to the sale of any parcel. No terms and conditions of sale will be considered other than those specified by the Mackenzie County. No further information is available at the auction regarding the lands to be sold. This list is subject to deletions.

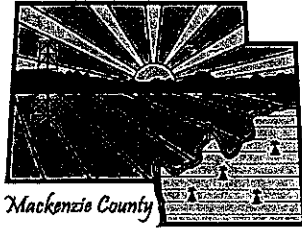
Terms: Cash

The Mackenzie County may, after the public auction, become the owner of any parcel of land that is not sold at the public auction.

Redemption may be effected by payment of all arrears of taxes and costs at any time prior to the sale.

Dated at the Hamlet of Fort Vermilion, Alberta, August 29, 2008.

Joulia Whittleton, Director of Corporate Services



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 27, 2008
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Capital Projects Progress Report - August, 2008

BACKGROUND / PROPOSAL:

The County has a variety of projects approved for the 2008 construction/working season.

OPTIONS & BENEFITS:

Statuses update with respect to the ongoing projects is attached.

COSTS & SOURCE OF FUNDING:

2008 Capital budget

RECOMMENDED ACTION:

That the Capital Projects Progress Report be received for information.

Author: _____ Review Date: _____ *Joulia Whittleton*

Administration Department

Department code: 12

Project manager: Joulia Whittleton

Progress information:			
% of completion	Estimated completion date	Additional comments	
100%		complete	
50%		in progress	
5%		land was acruied, drilling done	
0%		expression of interest was unsuccessful; will pursue applying for funding under MCFP	
100%		complete	
0%		Applied for grant	
0%		discussing options; building Committee	
90%		almost complete	
95%		waiting for final report	
50%	Dec. 31	in progress	
50%	Dec. 31	in progress	
65%		Waiting for aerial photography. Grant extension was approved. Photos end of August.	
0%		electrical wiring was done	
0%		on hold, under review	
		being designed	
		waiting for "stage 1" report (see#51)	

Project number	CF or new	Project Description	Budget 2008	Costs to July 31, 2008	Budget left
6-12-30-01-xxx	CF	Java investments - land purchase	250,000	240,416	9,584 4%
6-12-30-02-xxx	new	Internet Security server	13,804	6,638	7,166 52%
6-12-30-03-xxx	new	La Crete office building	2,210,000	215,179	1,994,821 90%
6-12-30-04-xxx	new	Zama multi-use facility	7,000,000	0	7,000,000 100%
6-12-30-05-xxx	new	La Crete office: Xerox replacement (currently leased)	36,000	37,056	-1,056 -3%
6-12-30-06-xxx	new	For FV Hospital - Ford 9 passenger handivan	80,000	0	80,000 100%
6-12-30-07-xxx	new	Fort Vermilion - corporate office upgrade	750,000		750,000 100%
6-12-30-50-xxx	CF	Furniture & equipment	1,558	1,088	470 30%
6-12-30-51-xxx	CF	Municipal heritage program - Stage 1	25,259	22,733	2,526 10%
6-12-30-52-xxx	new	PC hardware, software, licenses	23,000	10,464	12,536 55%
6-12-30-53-xxx	new	Replacement PCs for staff	26,500	16,114	10,386 39%
6-12-30-54-xxx	CF	GIS - utilities, rural addressing, transportation	100,905	39,946	60,959 60%
6-12-30-55-xxx	CF	Zama office (renovation and engineering of new)	11,335	1,267	10,068 89%
6-12-30-57-xxx	CF	Project costing software	60,000	0	60,000 100%
6-12-30-59-xxx	new	Tables and chairs for Council chamber	25,000	0	25,000 100%
6-12-30-60-xxx	new	Municipal Heritage Program - Stage 2 - Inventory	60,000	0	60,000 100%
			10,673,361	590,902	10,082,460 94%

Emergency Operations: Fire Department

Department code: 23

Project manager: Ryan Becker

Progress information:		
% of completion	Estimated completion date	Additional comments
100%		completed; applied for grant
0%		up for tender next week
100%		tanks bought; complete

Project number	CF or new	Project Description	Budget 2008	Costs to July 31, 2008	Budget left
6-23-30-51-xxx	CF	Zama Fuel Break (fire break)	135,000	135,000	0 0%
6-23-30-52-xxx	new	Zama Fire Rescue: Hall repairs	34,500	0	34,500 100%
6-23-30-53-xxx	new	Fort Vermilion Fire Rescue: Additional SCBA tanks	3,992	3,981	11 0%
			173,492	138,981	34,511 20%

Progress information:			
Estimated completion date	% of completion	Additional comments	
Oct. 2008	20%		
May 2008	100%	complete; awaiting invoice	
Oct. 2008	20%	CAMRIF funding	
Aug. 2008	100%	waiting for invoices	
Aug. 2008	90%	waiting for invoices	
Sept. 2008	0%	on order	
Oct. 2009	20%	some engineering work done	
Oct. 2008	30%	ordered	
June 2008	90%		
Sept. 2008	20%		
Oct. 2008	0%		
Oct. 2008	0%		
Oct. 2008	0%		
Oct. 2008	0%		
Oct. 2008	0%		
Oct. 2008	0%		
Oct. 2008	0%		
Dec. 2008		working on final rept	
		\$375,000 internal funding transferred to project 57	
Oct. 2008	0%		
Oct. 2009	0%	just tendered	
		cancelled	
		ordered	
in 2009		will not be done in 2008	
Aug. 2008	90%		
June 2008	100%	on hold	
		done, awaiting invoice	

Project number	CF or new	Project Description	Budget 2008	Costs to July 31, 2008	Budget left	
6-32-30-13-xxx	new	Fort Vermilion and La Crete - paving of small sections in town	237,500	76,841	160,659	68%
6-32-30-14-xxx	CF	La Crete 100th Street Crosswalk (traffic lights)	19,117	0	19,117	100%
6-32-30-16-xxx	CF	La Crete 102 Street and 92 Avenue curb, gutter and sidewalk	913,231	9,935	903,296	99%
6-32-30-17-xxx	new	La Crete: 105 Ave and 98 Ave hot mix	80,000	35,240	44,760	56%
6-32-30-18-xxx	CF	Zama Bears paw Crescent	710,393	1,320	709,073	100%
6-32-30-20-xxx	new	La Crete: 2 attachments for the plowtrucks	110,000	7,473	102,527	93%
6-32-30-21-xxx	new	La Crete: 98th Avenue pavement, curb, sewer etc.	500,000	58,202	441,798	88%
6-32-30-22-xxx	new	La Crete: Equipment & vehicles	101,000	0	101,000	100%
6-32-30-23-xxx	CF	La Crete 99th Street Reconstruction	1,373,540	660,973	712,567	52%
6-32-30-24-xxx	new	La Crete: major shop tools (incl. hydraulic press)	12,500	3,289	9,211	74%
6-32-30-25-xxx	new	La Crete: repair storm sewers along 100th Street	50,000	0	50,000	100%
6-32-30-26-xxx	new	La Crete: shop construction (relocate shop)	10,000	0	10,000	100%
6-32-30-27-xxx	new	Road reconstruction	260,943	76,230	184,713	71%
6-32-30-28-xxx	new	Roads construction (farm access) (requested prior to Aug. 31 '07): Highland Bushe Area, 4 mile road	208,942	0	208,942	100%
6-32-30-29-xxx	new	Specials: Apache Road	50,000	0	50,000	100%
6-32-30-30-xxx	new	Specials: Assumption	20,000	0	20,000	100%
6-32-30-31-xxx	new	Specials: Highway 88	30,000	0	30,000	100%
6-32-30-32-xxx	new	Specials: Husky Road	750,000	0	750,000	100%
6-32-30-33-xxx	new	Street lighting for dark spots in hamlets	80,000	0	80,000	100%
6-32-30-34-xxx	new	Zama access road - Phase 2	3,000,000	126,353	2,873,647	98%
6-32-30-35-xxx	new	Zama: plowtruck and attachment	76,000	0	76,000	100%
6-32-30-36-xxx	new	Zama: Tow behind mower for ditches	6,000	4,060	1,940	32%
6-32-30-37-xxx	new	Fort Vermilion: reconstruction of 53rd street CAMRIF	689,000	55	688,945	100%
6-32-30-39-xxx	new	Zama: Aspen Drive Improvement (Town Road to the School) CAMRIF	1,276,800	15,397	1,261,403	99%
6-32-30-40-xxx	new	One Truck Scale (gravel projects)	50,000	0	50,000	100%
6-32-30-42-xxx	new	Loader	190,000	0	190,000	100%
6-32-30-52-xxx	new	Fort Vermilion: small equipment for shop	7,500	2,864	4,636	62%

Progress information:

% of completion	Estimated completion date	Additional comments
0%	Oct. 2008	awaiting invoices from Stewart & Weir, & Knelsen
0%	Oct. 2008	
0%		
0%	Oct. 2008	Funding increased by \$375,000 via a transfer from project 32; recently we received tenders for this project
90%	July 2008	awaiting invoices
0%	Oct. 2008	survey done
99%	July 2008	awaiting invoices
30%	Sept. 2008	2. <i>NOV 2008</i>
0%	Oct. 2008	
10%	Oct. 2008	tendered and awarded
100%	Sept. 2008	awaiting invoices
90%	July 2008	awaiting invoices
0%	Oct. 2008	received quote
0%	Oct. 2008	EXH did preliminary work

Project number	CF or new	Project Description	Budget 2008	Costs to July 31, 2008	Budget left
6-32-30-53-xxx	new	Gravel Exploration	62,300	3,127	59,173 95%
6-32-30-54-xxx	new	La Crete: minor small equipment for shop	7,500	3,031	4,469 60%
6-32-30-56-xxx	CF	Non-Conforming Roads	50,000	0	50,000 100%
6-32-30-57-xxx	new	Heliport Road - 2 miles road reconstruction	705,000	0	705,000 100%
6-32-30-59-xxx	CF	Ditch Clean out	20,000	0	20,000 100%
6-32-30-60-xxx	new	Blumenort Road (3 miles)	250,000	4,742	245,258 98%
6-32-30-61-xxx	new	HWY 697 Drainage (Buffalo Head)	100,000	0	100,000 100%
6-32-30-62-xxx	CF	La Crete 109 Avenue from 100 to 101 Street Storm Sewer Mains	98,325	1,489	96,837 98%
6-32-30-63-xxx	CF	Fort Vermilion 44 Avenue Hot Mix (for sidewalk)	165,000	0	165,000 100%
6-32-30-64-xxx	CF	Fort Vermilion 45th Street from River Road to 46 Ave including Mackenzie Housing storm water	2,714,347	100,031	2,614,316 96%
6-32-30-66-xxx	new	Road Construction - SE 12 104 16 W5	50,000	0	50,000 100%
6-32-30-67-xxx	new	La Crete North (100th Street) - 2 miles road reconstruction	600,000	0	600,000 100%
6-32-30-68-xxx	CF	LC 101 Avenue Accesses from 102 - 107 Street	12,534	75	12,459 99%
6-32-30-69-xxx	CF	Blumenort Road/Intersection Project	657,980	65,288	592,692 90%
6-32-30-70-xxx	new	Golf Course Road (NE La Crete) - 1 km	80,000	0	80,000 100%
6-32-30-71-xxx	new	Rocky Lane West & North - 2 miles road reconstruction	200,000	0	200,000 100%
6-32-30-72-xxx	new	Wolf Lake Road - correction line	700,000	0	700,000 100%
			21,435,862	2,151,389	19,284,473 90%

*From FT
 17
 2008
 2008
 2008*

Airport Department

Department code: 33

Project manager: John Klassen & Dave Orichton

Progress information:		
% of completion	Estimated completion date	Additional comments
100%		County is awaiting funding for the difference (no project deficit expected).

Project number	CF or new	Project Description	Budget 2008	Costs to July 31, 2008	Budget left
6-33-30-51-xxx	CF	Airports Planning	100,000	25,150	74,851 75%
6-33-30-52-xxx	CF	REDI	87,799	109,015	-21,216 -24%
6-33-30-53-xxx	new	Airport vicinity protection area (AVPA)	20,000	0	20,000 100%
			207,799	134,165	73,634 35%

Water Services Department

Department code: 41

Project manager: John Klassen & Dave Orichton

Progress information:		
% of completion	Estimated completion date	Additional comments
80%	June 2008	
30%	Dec. 2008	
98%	Oct. 2008	on hold
60%	Aug. 2008	
100%	Oct. 2008	complete
20%	Oct. 2008	
5%	Oct. 2008	
100%	Oct. 2008	complete, waiting for invoice
0%	Jan. 2009	

Project number	CF or new	Project Description	Budget 2008	Costs to July 31, 2008	Budget left
6-41-30-01-xxx	CF	Regional SCADA (was \$562,000 in 2006)	707,831	194,876	512,955 72%
6-41-30-02-xxx	CF	Zama Water Treatment System	9,626,514	2,361,359	7,265,155 75%
6-41-30-03-xxx	new	1 trucks: 3/4 ton quad cab (Zama)	37,000	1,134	35,866 97%
6-41-30-04-xxx	CF	La Crete Water Treatment System	79,714	2,535	77,179 97%
6-41-30-05-xxx	CF	FV WTP & Lift Station-Structures Upgrade	600,000	335,118	264,882 44%
6-41-30-06-xxx	CF	Remote Meter Reader	4,765	0	4,765 100%
6-41-30-07-xxx	new	(Zama) 2 Year hydrant & valve repair program: year 2	293,000	113,643	179,357 61%
6-41-30-08-xxx	new	FV: water line extensions (along River Rd & 50th Str)	500,000	0	500,000 100%
6-41-30-50-xxx	CF	Buffalo Head Water point Upgrade phase 2	14,971	0	14,971 100%
6-41-30-51-xxx	CF	Fort Vermilion Water line - 50 Street & 43 Avenue - Review and Planning	68,211	0	68,211 100%
6-41-30-53-xxx	new	Rural Water Review	50,000	19,377	30,623 61%
			11,982,006	3,028,041	8,953,965 75%

Sewer Services Department

Department code: 42

Project manager: John Klassen & Dave Crichton

Progress information:			
Project number	CF or new	Project Description	Additional comments
6-42-30-01-xxx	CF	Zama Wastewater Upgrade - Phase II	
6-42-30-02-xxx	new	Sewer lift station for northeast part of La Crete	
6-42-30-50-xxx	CF	FV Main Lift Station Upgrade	
6-42-30-52-xxx	CF	La Crete Lagoon Study	
6-42-30-53-xxx	CF	Zama Wastewater System Repair	

Project number	CF or new	Project Description	Budget 2008	Costs to July 31, 2008	Budget left
6-42-30-01-xxx	CF	Zama Wastewater Upgrade - Phase II	7,010,486	1,191,939	5,818,547
6-42-30-02-xxx	new	Sewer lift station for northeast part of La Crete	600,000	706	599,294
6-42-30-50-xxx	CF	FV Main Lift Station Upgrade	342,621	116,771	225,850
6-42-30-52-xxx	CF	La Crete Lagoon Study	22,225	0	22,225
6-42-30-53-xxx	CF	Zama Wastewater System Repair	77,276	0	77,276
			8,052,608	1,309,416	6,743,192

Solid Waste Disposal Department

Department code: 43

Project manager: John Klassen

Progress information:			
Project number	CF or new	Project Description	Additional comments
6-43-30-01-xxx	CF	Tire Bunkers	
6-43-30-02-xxx	new	Bin replacement	
6-43-30-03-xxx	new	Waste transfer station upgrades	

Project number	CF or new	Project Description	Budget 2008	Costs to July 31, 2008	Budget left
6-43-30-01-xxx	CF	Tire Bunkers	20,000	0	20,000
6-43-30-02-xxx	new	Bin replacement	56,500	57,305	-805
6-43-30-03-xxx	new	Waste transfer station upgrades	42,000	8,538	33,462
			118,500	65,844	52,656

Planning & Development Department

Department code: 61

Project manager: Ryan Becker

Progress information:		
% of completion	Estimated completion date	Additional comments
20%	Nov. 2008	
		to be reviewed
		to be reviewed
100%		completed, awaiting invoices
20%	July 9	
0%	Sept. 30	in progress

Project number	CF or new	Project Description	Budget 2008	Costs to July 31, 2008	Budget left
6-61-30-01-xxx	new	Subdivision in Zama	73,885	0	73,885 100%
6-61-30-02-xxx	new	Waterfront cottage development (Wadlin/Machesis)	10,000	0	10,000 100%
6-61-30-51-xxx	CF	Country Residential Study	20,700	0	20,700 100%
6-61-30-55-xxx	CF	LIDAR imaging	100,000	0	100,000 100%
6-61-30-56-xxx	new	Municipal Development Plan and Land Use Bylaw Update	119,000	0	119,000 100%
6-61-30-57-xxx	new	GIS - Aerial Photography	100,000	0	100,000 100%
			423,585	0	423,585 100%

Agriculture Department

Department code: 63

Project manager: Dave Orlinton

Progress information:		
% of completion	Estimated completion date	Additional comments

Project number	CF or new	Project Description	Budget 2008	Costs to July 31, 2008	Budget left
6-63-30-01-xxx	CF	Rosenburger Drainage Lines 3 & 7	27,439	0	27,439 100%
6-63-30-51-xxx	CF	Fort Vermilion South Drainage Phase 2 (west of Hwy88)	127,683	0	127,683 100%
6-63-30-52-xxx	CF	Blue Hills Drainage Study	10,105	0	10,105 100%
6-63-30-53-xxx	CF	FV South Drainage (east of Hwy88)	131,167	944	130,223 99%
6-63-30-55-xxx	CF	Hugh Fleet Drainage (88, culvert)	40,000	0	40,000 100%
6-63-30-56-xxx	CF	Zama Surface Water Drainage Management Study	11,625	0	11,625 100%
6-63-30-57-xxx	CF	High Level Drainage (ditch) Project	44,630	3,792	40,838 92%
6-63-30-58-xxx	CF	Blue Hills Drainage	159,203	540	158,663 100%
			551,853	5,276	546,577 99%

Parks & Playgrounds Department

Department code: 72

Project manager: John Klassen

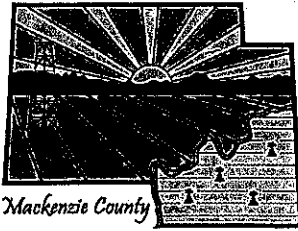
Progress information:

Project number	CF or new	Project Description	Budget 2008	Costs to July 31, 2008	Budget left
6-72-30-02-xxx	CF	Shelter areas	17,755	41,000	-23,245 -131%
6-72-30-03-xxx	CF	Parks improvements	18,453	0	18,453 100%
6-72-30-04-xxx	new	Campgrounds improvements	104,200	18,780	85,420 82%
6-72-30-05-xxx	new	Machesis and Wadlin: washrooms, bark benches and tables	26,676	5,500	21,176 79%
6-72-30-50-xxx	CF	Washrooms at FV park	38,267	0	38,267 100%
6-72-30-51-xxx	CF	Zama beautification program	20,884	0	20,884 100%
6-72-30-52-xxx	new	Bear bins	7,200	7,151	49 1%
			233,435	72,431	161,004 69%

% of completion	Estimated completion date	Additional comments
0%	Aug. 2008	
0%	Sept. 2008	
0%	Sept. 2008	
0%	Sept. 2008	
100%	Sept. 2008	complete, awaiting invoices
0%	Sept. 2008	
50%	Sept. 2008	

54,250,578	7,496,444	46,754,134	86%
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GRAND TOTALS



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 27, 2008
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Regional Partnership Initiative

BACKGROUND / PROPOSAL:

In 2005, three Regional municipalities partnered together on the Regional Partnership Initiative (RPI) with Mackenzie County being the managing partner.

The three activities under this partnership were as follows:

- ✓ Regional Airport Study
- ✓ Recreational Study
- ✓ Value Added Agriculture

The total project funds were \$200,000 with \$150,000 in grants, \$12,500 contribution from each: Mackenzie County and Town of Rainbow Lake, and \$25,000 contribution from the Town of High Level. At a later date, Mackenzie County contributed an additional \$10,000 towards the Regional Airport Study in order to include Zama and La Crete airports.

OPTIONS & BENEFITS:

Please find the final costs for the Regional Project Initiatives attached.

The \$6,333.05 deficit is being covered by REDI.

COSTS & SOURCE OF FUNDING:

NA

RECOMMENDED ACTION:

That the financial report for the Regional Partnership Initiative be received for information.

Author: _____ Review Date: _____ *PCAO*

Mackenzie County
Regional Economic Development Initiative Project - Financial Statement by Project

Grant received from Municipal Affairs	150,000.00
Interest earned on Grant (calculated at 4%)	5,367.58
Town of Rainbow Lake	12,500.00
Town of High Level	25,000.00
Mackenzie County	12,500.00
Mackenzie County - additional (towards Regional Airport Study)	10,000.00
Total funding	215,367.58

Payments	invoice	Total Cost	GST	Expenditure
CFO/NWAAVC (value added agricultural study)				
REDI	REDI-12-2008	24,034.77	459.55	23,575.22
REDI	REDI-13-2008	40,904.65	2,260.19	38,644.46
REDI	REDI-14-2008	20,804.41	261.51	20,542.90
REDI	REDI - 16- 2008 CR	(15,000.00)	-	(15,000.00)
TOTAL		70,743.83	2,981.25	67,762.58

Recreational Study				
REDI	11	1,233.47	64.27	1,169.20
REDI	10	10,000.00	-	10,000.00
REDI	REDI-15-2008	6,300.00	300.00	6,000.00
REDI	REDI-1-2008	15,845.08	754.53	15,090.55
REDI	REDI-2-2009	898.61	42.79	855.82
REDI	REDI-3-2009	20,224.91	963.09	19,261.82
TOTAL		54,502.07	2,124.68	52,377.39

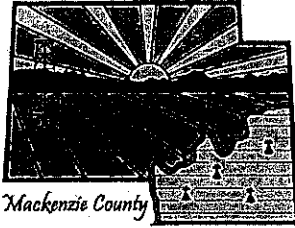
Regional Airport Study				
EBA Engineering	B-78885	2,693.95	176.24	2,517.71
EBA Engineering	B-81652	6,576.97	430.27	6,146.70
REDI	REDI-7-2006	9,746.00	637.59	9,108.41
REDI	REDI-8-2006	5,326.64	348.47	4,978.17
REDI	REDI-9-2006	24,223.75	1,584.73	22,639.02
REDI	REDI-2-2007	16,166.14	1,057.60	15,108.54
REDI	REDI-22-2006	37,367.79	2,444.63	34,923.16
REDI	B-117388	1,840.82	120.43	1,720.39
REDI	B-117297	27.50	1.93	25.57
REDI	B-117296	4,700.50	307.51	4,392.99
TOTAL		108,670.06	7,109.40	101,560.66

Total expenditures 221,700.63
 Surplus/Deficit (6,333.05)

*Attn: Crystal Draper
 Please reference to
 REDI project - deficit*

*Please invoice
 REDI (no GST)
 Thanks JH*

Code 5-33-597



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 27, 2008
Presented By:	David A. Crichton, Director of Operations (North)
Title:	Zama Salt Storage Shed

BACKGROUND / PROPOSAL:

The salt shed in Zama is in a much-needed state of repair.

OPTIONS & BENEFITS:

If the shed is not corrected, it may not last the next winter due to that the building has shifted and some of the rafters beams are starting to separate, possibly resulting in a collapsed building.

A quote was obtained from UFA because this building was originally purchased from UFA (see attached).

COSTS & SOURCE OF FUNDING:

\$17,000 from the General Operating Reserve

RECOMMENDED ACTION:

Motion 1: (requires 2/3)

That the 2008 Capital Budget be amended by adding the \$17,000 Zama salt shed repair project with funding coming from the General Operating Reserve.

Motion 2:

That administration be authorized to engage UFA in the Zama salt shed repair project.

Author: _____ Review By: for CAO [Signature]



United Farmers of Alberta
 Box 130 Lacombe AB T0M 2H0

Tel. (780) 928-3088 Fax: (780) 928-3096 Toll Free (888) 928-3088
 jake.doerksen@ufa.com

Estimate Supplied For:
 Don Roberts
 Lacombe AB
 Res: (780) 683-2378
 McKenzie County

Estimator: Jake Doerksen
 Salesperson: Jake Doerksen
 Estimate Date: August 8, 2008
 Valid To: August 23, 2008 (3)
 Reference:

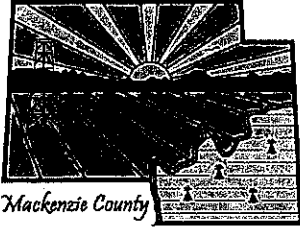
Estimate # 50879

Page: 1 of 1

Component	Description	Quantity	Unit	Total
	Repair salt shed			
	Concrete Lego Block	54	Ea	
	Haul blocks to Zama	2		
	Labor to stack blocks and tie in	3		
	Labour O/H Mileage	480	KLM	
	Picker truck	10	HR	
	Aircraft cable 3/8"	150		
	CABLE CONN 1/2" 2-SCREW 804MS	40	EA	

Subtotal: \$16,943.40
 GST: \$847.17
 Total: \$17,790.57

Thank You for the opportunity to offer our services in buildings to you.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 27th, 2008
Presented By:	Ryan Becker, Director of Planning & Emergency Services
Title:	School Zone Bylaw 666/08

BACKGROUND / PROPOSAL:

At the January 30, 2008 Regular Council meeting, motion number 08-01-049 was passed that the school speed zone sign indicating 30km/hr located at La Crete Public School along 100th Street be removed, subject to the bylaw amendment.

School Zone Bylaw 666/08 is attached with the school zone for "the portion of 100th Street from the south boundary of Lot C, Plan 962-4008 to the north boundary of Lot C Plan 962-4008 and that the portion of 99 Avenue from the NE corner of Lot C Plan 962-4008 to 101st Street, within the boundaries of the Hamlet of La Crete be declared a school zone. This school zone shall be for the La Crete Public School." removed.

OPTIONS & BENEFITS:

N/A

*keep
change times
to 8:30 - 4:30.*

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That Council gives first reading to Bylaw 666/08, being a Bylaw of Mackenzie County in the Province of Alberta for establishing school zones within Mackenzie County.

Author: Gloria Peters **Review By:** R. Becker, Director *for* CAO *Jul*

BYLAW NO. 666/08

**BEING A BY-LAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF DECLARING SPECIFIC PORTIONS OF ROADS
AS SCHOOL ZONES AND OTHER SPEED ZONES
AND AUTHORIZING THE ERECTION OF SCHOOL ZONE SIGNS
TO DESIGNATE THE AREAS SO DECLARED**

WHEREAS the Council of the Mackenzie County deem it advisable that specific portions of roadways herein referred to be declared as school zones for the protection of children attending the schools at the specified locations,

WHEREAS the Council has designated that certain roadway speeds be reduced due to congested residential development.

WHEREAS, provisions of the Traffic Safety Act, the Council to establish maximum speed limits of less than eighty (80) kilometers per hour for highways under its control; and to establish a maximum speed limit in excess of eighty (80) kilometers per hour for all or any highway under its control.

WHEREAS, provisions of the Traffic Safety Act, the Council of Mackenzie County may prescribe a maximum of not more than one hundred (100) kilometers per hour for a highway that is not a primary highway.

THEREFORE by virtue of the powers vested in it under the Traffic Safety Act, and the Municipal Government Act, the Council of Mackenzie County enacts as follows:

1. In this bylaw, unless the context otherwise requires,
 - a) **"Hamlet(s)"** shall be the unincorporated communities of Fort Vermilion, La Crete, and Zama as established and designated boundaries as approved by Mackenzie County.
 - b) **"Rural Area"** shall be all other areas within the municipality with the exception of the communities noted above.
2. **SCHOOL ZONES**
 - a) That the portion of 94th Avenue from the east boundary of Lot 12, Plan 782-0147 to the west boundary of Lot 14 Plan 782-0147, within the boundaries of the Hamlet of La Crete be declared a

school zone. This school zone shall be for the Ridgeview Central School and the Sandhills Elementary School.

- b) That the portion of 50th Street from the north boundary of Lot 4, Block A, Plan 762-1591 to the south boundary of Lot 4, Block A, Plan 762-1591, within the boundaries of the Hamlet of Fort Vermilion be declared a school zone. This school zone shall be for the Fort Vermilion Public School.
- c) That the portion of River Road from the east boundary of Lot 1, Plan 3279 KS to the south boundary of Lot 1, Plan 3279 KS, within the boundaries of the Hamlet of Fort Vermilion be declared a school zone. This school zone shall be for the St. Mary's Elementary School.
- d) That the portion of Aspen Drive from the north boundary of Lot 4, Block 11, Plan 882-1687 to the south boundary of Lot 4, Block 11, Plan 882-1687, within the boundaries of the Hamlet of Zama be declared a school zone. This school zone shall be for the Zama City School.
- e) That the portion of local road, locally known as Bluehills Road, for 300 meters north and south of the Bluehills Community School located on SE 1-104-18-W5M, within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for the Bluehills Community School.
- f) That the portion of local road, locally known as Rocky Lane Road, for 300 meters north and south of the Rocky Lane School located on S½ 16-109-14W5M, subdivided as Lot 5, Block 1, Plan 962-1175, within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for the Rocky Lane School.
- g) That the portion of local road, for 300 meters north and south of the Private School located NE 11-108-13W5M and 300 meters from the south boundary of the same, within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for the Vermilion Peace Private School.
- h) That the portion of local roads, for 300 meters north and south and 300 meters east and west of the Private School located on NE 33-105-14W5M, within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for the Peace Mennonite Private School.
- i) That the portion of local road, for 300 meters north and south of the Private School located SW 08-107-13-W5M within the boundaries

*expanded
53rd St. to
45th St. N*

of Mackenzie County be declared a school zone. This school zone shall be for a Private School.

- j) That the portion of local road, for 300 meters north and south of the Private School located SW 14-104-17W5M within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for a Private School.
- k) That the portion of local road, for 300 meters north and south of the Private School located on NW 17-104-17W5M within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for a Private School.
- l) That the portion of local road, for 300 meters north and south of the Private School located on SW 30-104-14W5M within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for a Private School.
- m) That the portion of local road, for 300 meters north and south of the Private School located on SW 14-105-15W5M within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for a Private School.

3. **SCHOOL ZONE HOURS AND SIGNAGE**

- a) That on any day on which school is held, no driver shall drive within the school zone so declared, at a rate of speed greater than 30 kilometers per hour, at any time between:
 - i) 8:00 a.m. and 9:30 a.m., and
 - ii) 11:30 a.m. and 1:30 p.m., and
 - iii) 3:00 p.m. and 4:30 p.m.
- b) That 30 kilometers per hour school zone speed signs be erected to designate those portions of the roadways within Mackenzie County herein before referred to as school zones for the guidance of any person or driver of any vehicle travelling on the said roadways.
- c) That 30 kilometers per hour ahead signs be erected 150 meters in advance of the 30 kilometer per hour school zone signs on all streets in the hamlets where school zones are located.
- d) That 30 kilometers per hour ahead signs be erected 300 meters in advance of the 30 kilometers per hour school zone signs on all rural roads where school zones are located.

4. **BUFFALO LAKE ESTATES**

That a maximum speed limit of sixty (60) kilometers per hour be established for the sections of road known as "Buffalo Lake Estates" or legally known as shown on attached schedule:

- a) Township Road 105-5 from Range Road 15-1 to Range Road 15-1A; and
- b) Range Road 15-1A from Township Road 105-5 to Township Road 106-6.

5. **HAMLET SPEED LIMITS**

- a) That a maximum speed limit of fifty (50) kilometers per hour be established in the hamlets of Fort Vermilion, La Crete and Zama, except in designated school and playground zones.
- b) Notwithstanding clause 5. a) that a maximum of seventy (70) kilometers per hour transition zone that connects a fifty (50) kilometers an hour zone within a hamlet increasing to a seventy (70) kilometer an hour zone to the hamlet boundary before proceeding to either an eighty (80) kilometers per hour zone on a gravel road or a one hundred (100) kilometer an hour zone on a paved highway, may be established on the outskirts of the hamlets as designated by the Director of Operations.
- c) That proper speed limit signs be placed at the boundaries of those hamlets mentioned in Section 1.

6. **RURAL SPEED LIMITS**

- a) That a maximum speed limit of eighty (80) kilometers per hour be established for all rural gravel roads within municipal boundaries.
- b) That a maximum speed limit of one hundred (100) kilometers per hour be established for the La Crete North and South Access Roads up to the Hamlet of La Crete boundary.
- c) That a maximum speed limit of sixty (60) kilometers per hour be established for all roads adjacent to and within Country Residential zoned subdivisions within municipal boundaries that front onto a rural road or an internal subdivision road
- d) Notwithstanding clause 6. a) that the speed limits may be reduced where determined by the CAO or designate.

7. PENALTIES AND RESCINDING BYLAWS

- a) That any person found guilty of violating the speed as indicated by the erected signs is subject to the penalties described in the Traffic Safety Act and Amendments thereto.
- b) That Bylaw 491/04 hereby be rescinded.

This Bylaw shall come into force and effect upon third and final reading .

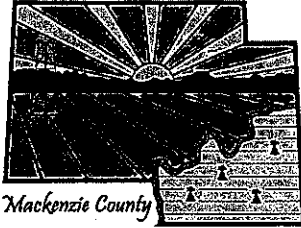
READ a first time this ____ day of _____, 2008.

READ a second time this _____ day of _____, 2008.

READ a third time and finally passed this ____ day of _____, 2008.

REEVE

EXECUTIVE ASSISTANT



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 27, 2008
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	Municipal Accreditation

BACKGROUND / PROPOSAL:

Mackenzie County is an accredited municipality, designated to administer Building, Electrical, Fire, Gas and Plumbing disciplines of the Safety Codes Act in accordance with Order of Accreditation No. 78446-001.

A contract exists between Mackenzie County and Superior Safety Codes for the administration and issuance of these Safety Codes permits. The contract expires February 28, 2009.

An increased number of concerns have been brought forward by developers regarding the length of time taken by Superior Safety Codes in the issuance of permits. While it is reasonable to expect that some time would be required for the review and completion of these permits it is not reasonable to expect a developer to delay construction up to 6 to 8 weeks for the issuance of a building permit. Developers should not be required to delay construction for this length of time due to the issuing company being short staffed or their staff being away on holidays.

In the past Mackenzie County has administered the Safety Codes permits however due to the difficulty in retaining and/or hiring an inspector the matter was contracted to Superior Safety Codes.

Author: Marion Krahn,
Development Officer

Reviewed by:

for
CAO *[Signature]*

OPTIONS & BENEFITS:

At present the developers/contractors only have one company to hire for Safety Codes permits due to the County being accredited and contracting only one company to administer these permits.

Several options exist for the County regarding the administration of these permits. (1) Continue the existing contract with Superior Safety Codes which expires February 28th, 2009. (2) Return to a process where the County administers the permits. (3) Abandonment of the municipality's accreditation thereby allowing the developers to hire the agency of their choice for their permit needs.

Should the County proceed with issuing permits themselves it would potentially involve the hiring and training of an inspector to complete the required reviews and inspections. If the County decides to abandon the accreditation it would provide the developers with a choice of whom they hire for these permits. This would allow them to select a different agency if one is too busy. Should becoming an un-accredited Municipality is contemplated, consideration could be given to keeping the fire discipline in order to preserve fire inspections by the local fire department as opposed to an outside agency that may not be able to complete them in a timely manner.

If Council decides to abandon all or part of the accreditation, consideration should be given to implementing regulatory measures to ensure that the required permits are still being obtained and thereby ensuring that safety standards are being met. One way to ensure that the required Building and Plumbing permits are being obtained within the Hamlets would be to require copies of these permits prior to providing the water meter and subsequent municipal servicing. This would not be an option in rural areas.



In all areas, Northern Lights Gas Co-op will not provide natural gas servicing without a Gas permit. In a similar manner, ATCO Electric will not energize a new site without written approval from Mackenzie County. This does not however, provide any assurances for private sewage permits.

The contract between the County and Superior Safety Codes includes the following clause:

3.24 Termination or Suspension of Agreement

- a) *In addition to any other provision in this Agreement, this Agreement may be terminated by the Municipality effective immediately, for cause as such is described in Section 5.1 herein, upon delivery of written notice to the Agency.*
- b) *In addition to any other provision in this Agreement, this Agreement may be terminated by either the Municipality or the Agency for any reason whatsoever upon (90) days notice to the other party.*

Author: Marion Krahn,
Development Officer

Reviewed by: Ryan Becker,
Director  

In order to cancel the accreditation, Mackenzie County would need to send a letter to the Safety Codes Council informing them of this intent and the date by which the cancellation is to be effective. Mackenzie County would then need to enter into an agreement with Alberta Municipal Affairs to address and resolve any outstanding permits at the time of accreditation cancellation.

OPTIONS:

OPTION 1:

That Mackenzie County Safety Codes Order of Accreditation, No. 78446-001, in the disciplines of Building, Electrical, Gas and Plumbing is terminated effective December 1st, 2008.

OPTION 2:

That Mackenzie County Safety Codes Order of Accreditation, No. 78446-001, in all disciplines is terminated effective December 1st, 2008.

RECOMMENDED ACTION:

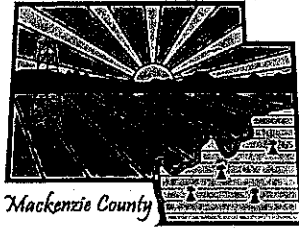
OPTION 1:

That the Mackenzie County Safety Codes Order of Accreditation, No. 78446-001, in the disciplines of Building, Electrical, Gas and Plumbing be terminated effective December 1st, 2008.

Author: Marion Krahn,
Development Officer

Reviewed by: Ryan Becker,
Director

for CAO *ARL*



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 27th, 2008
Presented By:	Ryan Becker, Director of Planning & Emergency Services
Title:	Electronic concerns Records Management System

BACKGROUND / PROPOSAL:

Mackenzie County currently uses a paper based system to record and track the complaints received by all County departments. While this type of system certainly has its merits, migrating to a electronic based records management system will enable a more efficient tracking of the concerns received.

Staff has researched several options and has located a company IWorQ, based in Utah that provides an excellent product for a reasonable price. IWorQ has been working with local government agencies and Departments of Transportation for more than 10 years. IWorQ specializes in asset management systems, systems integration, and custom development including Internet Applications, Global Positioning Systems (GPS), and Internet mapping (GIS) technologies. In addition, IWorQ has developed systems and process to help agencies track and manage, *Pavements, Bridges, Equipment, Accident records, Pavement Markings, Traffic Signals, Sidewalks, Signs, Culverts, Guardrails, Storm Drains, Inlets, Parking Lots, Board Walk as well as Work Orders, Service Requests, Citizen Complaints, Bylaw Enforcement, Animal Control, and Project Management*

Implementing the IWORQ records management system will provide accountability and statistical information for each county department. In addition, rate payers will have an additional venue to contact specific departments regarding their concerns via the County web site. What we currently have priced out is for bylaw enforcement and citizen complaints. However there is a huge potential to collectively track our pavement markings, signs, culverts (maintenance / installation), storm drains and accident records. Funneling all of our information into one database, accessible by all employees will hopefully reduce duplication of services and allow more timely and accurate information to be collected.

Author: Ron Dyck **Review By:** R. Becker, Director *for* CAO *ju*

OPTIONS & BENEFITS:

The system has been discussed with Julius Peters, other than some technical issues that can be worked out with the service provider; he sees no issues with this system. Should he find any serious issues before the Council meeting he will provide a report indicating what these issues are and his recommendations on whether we should proceed or not.

IWorQ Systems is the leader in Internet Applications and services that assist government agencies with their infrastructure Management. Cost per year is \$1,717.00 or \$143.00 per month for County wide access. A onetime set up fee of \$1000.00 is required; however it can be waived if we enter into an agreement by the end of August.

COSTS & SOURCE OF FUNDING:

Funding can come from Emergency Services / Enforcement.

RECOMMENDED ACTION:

Motion # 1

That Council approves the use of the iWorQ Systems records management system as presented and authorizes administration to begin with the implementation.

Author: Ron Dyck Review Date: R, Becker, Director  CAO



1.0 Quote

Mackenzie County, Alberta here after known as “customer” enters into the following service agreement with iWorQ Systems located in Logan, UT. Customer will pay an annual service fee for the services listed below:

Application	Cost	Billing
Code Enforcement	\$1240	Per/yr
Citizen Requests Program	\$477	
Service	Cost	
Set-up Fee	\$1000*	
On Phone Training	Free	
Total:	\$2717	

Prices based on the following

Population Size of Mackenzie
County

- This quote was provided at the request of customer on August 19, 2008 and is good for 30 days.
- Set-up fee may be waived if sent in by August 29th, 2008.

2.0 Service Agreement Guidelines

2.1 Getting Started

To begin service, a purchase order (if required by department policy) for the total amount above along with this signed service agreement must be sent via mail or faxed to:

IWORQ SYSTEMS
PO BOX 3784
Logan, Utah 84323
Fax (435) 487 9285
Phone (435) 755-5126

2.2 Billing

IWORQ SYSTEMS will invoice customer on an **annual** basis. Customer reserves the right to cancel service at any time by providing iWorQ Systems a 30 day written notice.

3.0 Service Agreement Benefits

3.1 Training

Phone training and startup guides are provided as part of this service agreement. These training tools include detailed help files, training manual, start-up guides, and more.

3.2 Data Ownership

All customer data remains the **property of customer**. iWorQ Systems will e-mail or send all customer data electronically or on disk upon request.

4.0 No additional Cost

4.1 Free Updates

iWorQ Systems is an ASP (application service provider) therefore does not provide typical “version releases” as a software vendor may. Our applications are based on “updates or upgrades” that are of **no cost** to all of our customers. These updates and or upgrades require no installation or integration for the customer.

4.2 Free Support

Support is provided as part of this service agreement. Training is available 5 days a week 8 hours a day from 8:00 AM – 5:00 PM Mountain Standard Time.

4.3 Free Data Back-up

iWorQ Systems creates a back up of customer’s data twice weekly and takes data offsite once a week.

5.0 Additional Services

5.1 Quotes For Additional Services

iWorQ Systems can provide quotes for additional services, at the request of the customer. These Services include: Data collection, Pavement condition surveys, GPS training, GIS Analysis, Project management, QC/QA plans, and more.

6.0 Signature and Billing Info

6.1 Signature

Signature of this agreement is based on the understanding and acknowledgement of the terms and conditions stated within this service agreement.

_____	_____	_____	_____
Name (signature)	Organization	Title	Cell Phone

6.2 Billing Info

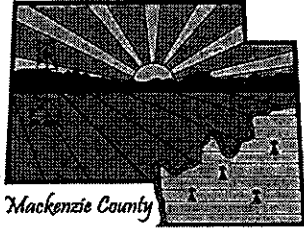
Address _____

City _____ State _____ ZIP _____

Attention: _____ *Person in charge of paying invoices

PO # _____ (if required) Service to begin on (date) _____

Date: _____ Tax exempt ID # _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 27, 2008
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The information/correspondence items will be presented on the meeting day.

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• ASB Grant Program	105
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• Building Relationships: The Final Report of the AAMDC-AUMA Advisory Committee on Aboriginal Issues	109
• Canada Post Strategic Review Committee	111
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• Assessment Bulletin – Alberta Municipal Affairs	131
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• Caana	145
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OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

Author: W. Mitchell Review by: CAO

RECOMMENDED ACTION:

That the information/correspondence items be accepted for information purposes.

Author: W. Mitchell Review by: CAO

August 12, 2008

Rural Services Division
Room 201, J.G. O'Donoghue Building
7000 - 113 Street NW
Edmonton, Alberta, Canada T5H 5T6

Mr. Bill Neufeld
ASB Chairman
Box 640
Fort Vermilion, AB TOH 1N0

Dear Mr. Neufeld:

As part of our on-going efforts to continually improve the ASB Grant Program, to ensure its continued effectiveness, and to fulfill recommendations made by the Office of the Auditor General, we have implemented an audit process.

Starting this year, Maureen and I will conduct 5 random audits throughout the province. The audit process will include a review of the business plan and deliverables, a review of the financial statements, and an evaluation of projects and activities that the ASB Program cost-shares with the municipality. We would like to talk to your ASB Board members and fieldmen to discuss any issues that your municipality may have or want to address related to the ASB Program. We anticipate this audit will take approximately half a day and appreciate your cooperation.

We will contact the randomly selected municipalities this month to arrange a mutually agreeable time for the Board and fieldmen. Administrators are welcome to sit in on the discussions.

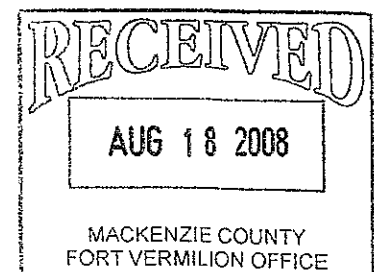
We think that this will be a great opportunity for the ASB Edmonton team to meet municipal personnel and to see, firsthand, the benefits of the ASB Grant Program.

Thank you for your cooperation,



Eileen Chauvet, Supervisor
ASB Grant Program
780-415-9930
780-905-4459 (cell)

cc: Bill Kostiw, CAO
Grant Smith, Agricultural Fieldman



26th Annual

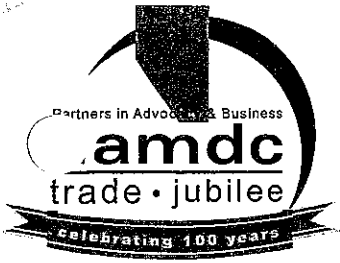
Spirit of the North Trade Show 2008



Proudly Sponsored by The High Level & District Chamber
of Commerce & The Town of High Level

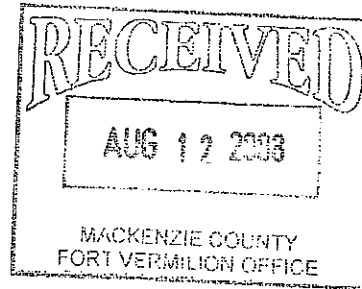
*The High Level & District
Chamber of Commerce cordially invites you to attend
the Opening Ceremonies of the
26th Annual Spirit of the North Trade Show
on September 19, 2008 at 4:00 pm
in High Level, Alberta*

Please R.S.V.P. by August 29, 2008 to hichambr@incentre.net



August 6, 2008

Mackenzie County
Attention William Kostiw, CAO
Box 640
Fort Vermilion, AB T0H 1N0



Dear Mr. Kostiw:

Re: *Building Relationships: The Final Report of the AAMDC-AUMA Advisory Committee on Aboriginal*

Thank you to Reeve Newman for his letter of June 5, 2008 regarding the status of the joint report entitled *Building Relationships: The Final Report of the AAMDC-AUMA Advisory Committee on Aboriginal Issues*. As you are likely aware, the report identified five recommendations as summarized below:

1. Pursue appropriate arrangements with government to ensure greater municipal involvement in Aboriginal issues that may affect them.
2. Increase involvement in developing federal and provincial Aboriginal policies and legislation.
3. Provide member education sessions on Aboriginal/First Nations issues and develop a resource package
4. Encourage the ministry responsible for Aboriginal relations to assemble and maintain a list of resource people in the field of Aboriginal relations.
5. Create a smaller implementation committee to developing strategies and resource materials to help municipalities and Aboriginal communities develop more effective working relationships and partnerships

Respecting recommendations 3 and 5, a small group of municipal and Aboriginal officials met in June 2006 to explore how municipal-Aboriginal relations in Alberta could be enhanced. The Municipal Aboriginal Relationships Action Forum (MARAF) was formed to develop a resource document for municipal officials on how to build stronger relationships, both with First Nations and Métis communities and with Aboriginal peoples living within municipalities. A draft document entitled *Common Interests, Mutual Gains: Building Relations with Aboriginal People* has been produced and circulated to key stakeholders for comments. There have been delays in getting comprehensive feedback so the two Associations continue to work with all stakeholders.

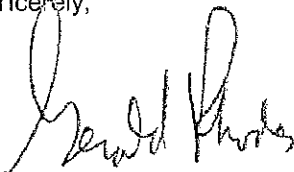
Respecting recommendation 1 and 2, the AAMDC continues to support initiatives on both the provincial and federal level focused on Aboriginal issues and municipal interaction. In February 2008, the AAMDC participated in the FCM workshop entitled *Land Management in Local Communities: Opportunities and Challenges for First Nations-Municipal Government Relations*. Additionally, the AAMDC event Rural Matters! was successful in arranging a financial partnership with the Ministry of Aboriginal Relations to help ensure aboriginal value, knowledge and culture was represented. The program delivered on four

fronts—education sessions, workshops, keynote speakers and entertainment. The workshops in particular were a conduit for all delegates to have input into recommendations aimed at rural sustainability for all communities.

Recent shifts as a result of the provincial election, have delayed our regular minister meeting schedule, but the Association has requested a meeting with the Honourable Gene Zwozdesky. At that time, the Association will reiterate our inquiry regarding a resource database of people in the field of Aboriginal relations.

The recommendations in Building Relationships were aimed at strengthening municipal-First Nations relationships and address municipal concerns with related provincial and federal policy. The AAMDC continues to work towards that goal through these avenues.

Sincerely,

A handwritten signature in black ink, appearing to read "Gerald Rhodes". The signature is fluid and cursive, with the first name "Gerald" being more prominent than the last name "Rhodes".

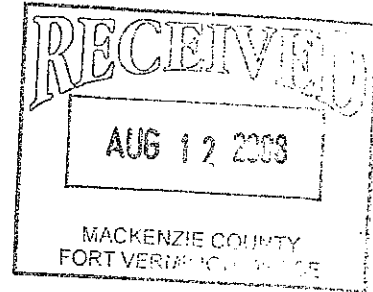
Gerald Rhodes, CLGM
Executive Director

cc: Don Johnson, AAMDC President
Rennie Cauchie, AAMDC Director

August 7, 2008

To Town Council

Dear Mayor and Councilors



The Canadian Union of Postal Workers on behalf of 2000 members would like the opportunity to make a small presentation regarding the Canada Post Strategic Review Committee.

Earlier this year the federal government announced a strategic review of Canada Post that will determine the future of universal public postal service in this country. The review has been given a very broad mandate and will be looking at fundamental questions. What is universal postal service and what kind of postal service should people receive? Who should provide these services? Should our public post office continue to have exclusive privilege to handle letters so that it has the money to provide universal service, or should the letter market be open for competition?

We do know the government has been looking at some form of deregulation of Canada Post. Rural areas and women would be the hardest hit if deregulation occurred. A financially-strapped post office would not be able to maintain much service or employment in high delivery cost rural areas. A review of Canada Post conducted from 1995 to 1996 warned that any reduction in rural service would adversely affect women workers. Statistics show that 86.9 per cent of counter workers and 71.5 per cent of rural route delivery staff are female. Not too long ago Canada Post's answer to safety concerns from the delivery personnel was to eliminate mail delivery to rural areas and install community mail boxes which in turn inconvenienced the citizens by forcing them to drive great distances to retrieve their mail.

As you may be aware the federal government has a moratorium on closures of rural post offices. Given the broad mandate of the review we feel that this is one area that Canada Post will be arguing for change and stating that the cost to deliver mail outweighs the revenue being generated therefore calling for rural closures.

Even though the government's strategic review could change the very nature of our postal system, there are no plans for public hearings. The review's advisory panel is simply consulting with "major stakeholders". It is asking the public and groups to provide written submissions by September 2, 2008. Most people don't even know that there is a review is going on.

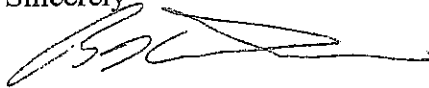
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I am enclosing four fact sheets with information on the Canada Post Corporation Strategic Review, its mandate, our vision of a public postal service and five reasons why people should oppose deregulation of Canada Post. We are asking your city, town or county to write a letter expressing the need for a Post Office in your community. Submissions can be submitted to the address listed at the back of Fact Sheet 1. We are also asking that you forward a copy to your member of parliament and to the Canadian Union of Postal Workers at 377 Bank St. Ottawa, Ont. K1P 1Y3.

Should you have any further question or concerns you can contact the undersigned at 780-423-9000 or e-mail address at union@cupwedm.net .

Sincerely

A handwritten signature in black ink, appearing to read 'BH', with a long horizontal flourish extending to the right.

Brian Henderson, President
CUPW Edmonton Local



Hey Harper – Hands off my post office

Say no to postal deregulation

Submissions to save universal public postal service

1
Fact Sheet

The federal government is reviewing our post office for the first time in 12 years. It has asked an advisory panel to conduct this inquiry, which it is calling the Canada Post Corporation Strategic Review (CPCSR). The panel has a very broad and scary mandate. The Canadian Union of Postal Workers (CUPW) is asking the public, community groups, small businesses and others to consider making submissions to the CPCSR in support of universal public postal service. A submission can be short or long. It can be a letter. This fact sheet provides suggestions for making submissions and highlights a few areas of concern.

Some points you may wish to cover:

1. Deregulation

The government's strategic review will look at a very basic and important issue: Should Canada Post continue to have an exclusive privilege to handle addressed letters or should the letter market be open to competition?

Providing Canada Post with an exclusive privilege to handle addressed letters is a form of regulation. Reducing or eliminating this privilege is deregulation.

Regulations exist for reasons. Canada Post has an exclusive privilege to handle letters so that it is

able to generate enough money to provide affordable postal service to everyone, no matter where they live in our huge country, be it a large urban centre or a rural or isolated community. It will become increasingly difficult for our public post office to provide universal postal service if the government erodes or eliminates the very mechanism that funds universal postal service – the exclusive privilege.

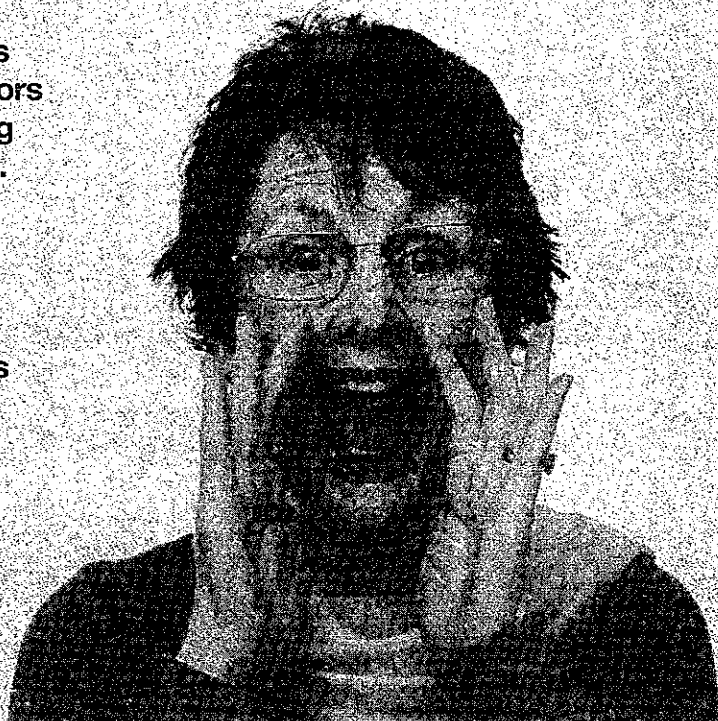
For more information, see *Fact Sheet #4: Five reasons to oppose deregulation of our public post office.*

Inside

Public service or business goals • Public hearings • Suggestions for submissions
How to make your submission

Suggestions for making submissions:

- Postal deregulation in other countries has largely led to fewer jobs, less service and higher postal rates for the public and small businesses.
- Recently, an independent review of the United Kingdom's deregulated postal sector found that "there have been no significant benefits from liberalisation for smaller businesses and domestic consumers." For the report go to: <http://www.berr.gov.uk/publications/index.html>
- Only a few countries have had any long-term experience with postal deregulation. It would make sense to wait and see what happens in other countries before making irrevocable changes to our universal, public post office.
- Hands off our post office. There is no good reason to change the mechanism that funds universal postal service – the exclusive privilege. We currently have one of the lowest standard postage rates in the industrial world. Our postal services are universal and affordable, no small feat in the second largest country in the world.
- Deregulation elsewhere has not proven to be a good thing for the public. People who use deregulated post offices tend to pay a higher postage rate than we do. The standard postage rate in Sweden has increased by 90% since its post office was deregulated in 1993 while the Canadian rate has increased by only 21% during the same period.
- The United Kingdom's Royal Mail has faced intense pressure from competitors since it deregulated in 2006, resulting in falling mail volumes and revenues. Royal Mail says higher prices for stamped letters are inevitable and universal service is at risk.
- Our post office is not broken. It does not need to be fixed, only improved.



2. Public service or business goals

The strategic review will also consider what financial targets are appropriate for our public post office. Currently, the government asks Canada Post to generate business-like profits and dividends. As a result, the corporation tends to focus on major customers and profit-making rather

than on the public and providing a public service. Canada Post needs to shift its focus to public interest objectives.

For more information, see *Fact Sheet #3: Our universal public postal service - Our vision.*

Suggestions for making submissions:

- When our post office became a Crown corporation in 1981, business groups and others insisted that the Canada Post Corporation Act include a provision ensuring that “postage rates shall be fair, reasonable and sufficient to defray the costs incurred by the Corporation in the conduct of its operations under this Act.” They didn’t want the post office to become a cash cow for the government. They wanted all money from postage ploughed back into service.
- The government should stop taking millions in dividends from Canada Post and start investing this money in public postal services like post offices, rural delivery and door-to-door delivery.

3. Public hearings

The federal government has decided not to hold public hearings in connection with its review. It has asked the review’s advisory panel to accept submissions from the public and groups over a four-month period which includes the summer. The decision to forgo hearings and adhere to a tight time frame appears to be designed to limit

input from the real owners of our post office – the public.

You can get additional information about the government’s review from *Fact #2: The Canada Post Corporation Strategic Review.*

Suggestions for making submissions:

- Any review of our public post office should include public hearings. The government should not make any decisions about our public post office until it has properly consulted with the public. The government should also extend the deadline for submissions.

Making a Submission

Submissions are due by September 2, 2008

The Canada Post Strategic Review says a "submission may consist of brief statements, comments or more elaborate analyses and reports".

Submissions must be in French or English.

Organizations must use official letterhead.

Send your submissions

By Mail:

Canada Post Corporation Strategic Review
330 Sparks Street (HCCR)
Ottawa, Ontario
K1A 0N5

By Fax:

613-990-9033

By E-mail:

Send a PDF or MS Word document attachment to:
info@cpcsr-esscp.gc.ca

Through the CPCSR website:

Make your views known by going to:

<http://www.cpcstrategicreview-examenstrategiquescp.gc.ca/hw-eng.html>

Produced by the Canadian Union of Postal Workers • 377 Bank Street • Ottawa, Ontario • K2P 1Y3
tel.: (613) 236-7238 • fax: (613) 563-7861 • web: www.cupw-sttp.org • email: feedback@cupw-sttp.org
CUPW information on the Strategic Review of Canada Post: cupw.ca/StrategicReview





Hey Harper – Hands off my post office

Say no to postal deregulation

The Canada Post Corporation Strategic Review

2
Fact Sheet

The federal government is conducting an inquiry called the Canada Post Corporation Strategic Review. It says it is conducting this review to make sure our public post office “has the right tools and means to fulfill its mandate in the future”. It has even ruled out privatization. This sounds pretty good until you look beyond the reassuring words. An examination of the review’s mandate shows that the government may be looking at some pretty fundamental changes to our universal, public postal system.

The Canada Post Corporation Strategic Review will look at basic questions. What is universal postal service? Should our public post office continue to have an exclusive privilege to handle letters so that it can provide universal service?

Review issues

The government’s review will focus on the following areas:

A. Market and Competition

How have changes in technology, competition and customer demographics shaped the postal market?

What has been the evolution of the markets for lettermail, parcels, advertising mail, and international mail?

What are the emerging needs of postal service customers?

What can be learned from these same developments in the postal services markets in other countries?

Inside

Public Policy Objectives and Responsibilities • Commercial Activities • Financial and Performance Targets • Advisory Panel • Submissions • Guiding Principles

B. Public Policy Objectives and Responsibilities

What are the costs of the universal service obligation and to what extent do revenues generated by Canada Post's exclusive mail collection and delivery privilege offset these costs? How are those costs and revenues expected to evolve in the future?

What have been the financial impacts of public policy obligations placed on Canada Post? How are

the costs of public policy obligations funded?

What are the social impacts of the universal service obligation?

To what extent do all of the public policy obligations imposed on Canada Post meet the needs of Canadians?

CUPW comments:

At the moment, Canada Post's universal service obligation (USO) is not defined. The review will have to define the USO in order to cost it. What will be included? What will be left out? We do not know. Costing the USO is really a means of assigning a dollar figure to providing universal postal services. CUPW believes that we have a social responsibility to maintain valued, secure and universally accessible public postal services for everyone. The exclusive privilege provides Canada Post with the funds necessary to finance these services. The review should not be used to identify the costs of the less economical services, such as delivery to isolated areas, in order to justify eliminating or the contracting out of services.

C. Commercial Activities

What are the internal and external challenges and risks faced by Canada Post in its effort to ensure its activities generate reasonable rates of return and contribute to fund its public service obligations?

Which activities or services currently provided should be preserved as exclusive privileges and

which ones should be provided in a more competitive environment?

Does Canada Post have sufficient latitude and flexibility to perform successfully in a competitive market environment?

CUPW comments:

This means the review is considering deregulation of Canada Post. Providing Canada Post with an exclusive privilege to handle addressed letters is a form of regulation. Reducing or eliminating this privilege is deregulation.

continued on page 3...

...continued from page 2

Regulations exist for reasons. Canada Post has an exclusive privilege or monopoly to handle letters so that it is able to generate enough money to provide affordable postal service to everyone, no matter where they live in our huge country, be it a large urban centre or a rural or isolated community. It will become increasingly difficult for our public post office to provide universal postal service if the government erodes or eliminates the very mechanism that funds universal postal service - the exclusive privilege.

Canada Post often talks about the need for more flexibility when referring to the rights and protections in collective agreements. Previous reviews of the post office have taken a superficial look at postal workers' rights and protections. Their recommendations have contributed to difficult negotiations ending in strikes.

D. Financial and Performance Targets

Are the parameters set out in the 1998 Multi-Year Policy and Financial Framework still valid and provide appropriate accountability?

Is there an appropriate policy and financial framework in place to ensure that Canada Post can compete successfully in the marketplace and meet its public policy obligations?

What are appropriate financial and performance targets for Canada Post that will reflect its dual public and commercial objectives, and support its efforts to improve the corporation's cost structure and efficiency and meet future infrastructure needs?

How should service delivery standards be established?

Advisory Panel

The government has appointed a three-person advisory panel to conduct its review.

- Robert Campbell
- Nicole Beaudoin
- Daniel H. Bader

Robert Campbell has published two books on postal services in which he has advocated for the end of postal monopolies. In 2002 he published a paper entitled *It's Time for Serious Postal Reform* in which he stated "Canada's postal system should pursue both liberalization and deregulation. Liberalization should gradually remove the exclusive privilege". To date, the other members of the panel have not written on postal issues.

continued on page 4...

Panel members will rely extensively on information provided by Canada Post. It is not clear whether CUPW and others will get to see the corporation's information and rebut it if necessary. Previous reviewers of the post office have complained about the inadequacy of Canada Post's information.

Submissions

The review's advisory panel is not holding public hearings. Panel members are asking individuals and groups to make submissions by September 2, 2008.

CUPW believes that it is irresponsible and unaccountable for the government to conduct a review of Canada Post without doing everything possible to consult with the real owners of the post office - the public.

Guiding Principles

The government says that the advisory panel will adhere to guiding principles.

These principles are designed to allay people's fears about the government's review of Canada Post. They rule out privatization and include a promise to maintain universal service. They do not rule out deregulation of Canada Post, which would almost certainly put universal service and our one-price-goes-anywhere postage rate at risk.

For more information, go to the following website:

<http://www.cpcstrategicreview-examenstrategiquescp.gc.ca/index-eng.html>

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Hey Harper – Hands off my post office

Say no to postal deregulation

Our universal public postal service – Our vision

3
Fact Sheet

The federal government is conducting a review of our post office. It wants individuals and groups to make submissions to the Canada Post Corporation Strategic Review by September 2, 2008. The Canadian Union of Postal Workers will be making a submission that advances our vision of universal, public postal service.

Our public post office delivers. It provides everyone, no matter where they live, with an effective and affordable communication and delivery system. This is no small feat in a huge country with a population spread far and wide.

The post office also provides jobs. And it plays a key role in supporting economic growth by providing the stable infrastructure that communities need to thrive and businesses need to grow.

Will the post office continue to play these roles in the future? This remains to be seen. Currently, there are different views about what role the post office should play in society and what it needs to do to meet the challenges of the future. Post offices around the world face increased competition from

both electronic communications and private sector companies. Many are being deregulated and privatized.

While the Canadian Union of Postal Workers (CUPW) recognizes that our post office must adapt to an ever-changing world, we do not support transforming our service-oriented public post office into a profit-driven business through commercial objectives, privatization or deregulation (i.e. eroding or removing Canada Post's exclusive privilege to handle letters).

There are other ways of dealing with the challenges that our public post office faces in today's world.

This fact sheet contains an outline of our vision.

Inside

CUPW's vision of public postal service • Is the post office a public service or a business?
The law is on our side


CUPW's vision of public postal service

A truly modern post office would:

- Remain a publicly-owned enterprise, responsible to the public and Parliament
- Adhere to its public service mandate
- Retain the exclusive privilege for letters
- Provide door-to-door delivery in urban areas
- Provide rural delivery
- Deliver admail
- Offer industry-leading parcel and courier services to small businesses
- Develop new products and services
- Keep jobs in communities where the work is located
- Maintain post offices in rural and urban communities
- Maximize the amount of work done "in-house" and minimize the "contracting-out" of work
- Provide employees with safe, unionized jobs, fair wages, and good working conditions
- Share the benefits of technological change with workers and the public
- Maximize environmentally-friendly practices
- Invest profits and dividend payments in services, health and safety and good jobs

You can get a copy of *Our Vision of the Post Office*, with additional details, at: <http://www.publicpostoffice.ca>

Is the post office a public service or a business?

 Our vision is of a post office providing quality, affordable service to everyone no matter where they live, accountable to the public and Parliament. It is very different than the one being promoted by the federal government and Canada Post. Our vision is also in keeping with Canada Post's mandate under law.

Canada Post has a legal mandate to provide basic postal service while improving service, operating on a financially self-sustaining basis and balancing the objectives of the corporation with the needs of its employees.

Unfortunately, the government's policy directives for Canada Post are at odds with the corporation's legal mandate, not to mention what people want from their post office. The government has asked Canada Post to act like a commercial enterprise and provide a commercial rate of return, even though there is no legal requirement for the post office to make business-like profits (See *the law is on our side*).

The government's strategic review will consider what financial targets are appropriate for Canada Post. It will also look at whether Canada Post

should be deregulated. But that's a whole other story (See *fact sheet #4: Five reasons to oppose deregulation of our post office*).

Canada Post President Moya Greene will, in all likelihood, continue to call for commercial profits. She has repeatedly stated that the corporation is a commercial enterprise with a business mandate. She has focused on major customers and profit-making rather than on postal workers, the public and providing a public service.

CUPW doesn't think that the public and postal workers are likely to fare well with a post office that is increasingly focused on commercial goals instead of public interest objectives.

Just imagine what Canada Post could do if it focused on public service and postal workers, not just its 200 biggest customers. The corporation could build a better, more accountable, transparent and humane postal service – a truly modern post. It could invest profits in keeping post offices open, maintaining rural delivery, expanding door-to-door service and reducing its horrific injury rate – one of the worst in the federal sector.

The law is on our side

There is no good reason for our public post office to focus on profit-making, nor is there a legal requirement for Canada Post to make business-like profits.

Canada Post Corporation Act

Canada Post has a mandate to provide public postal service. The Act says that our public post office should provide basic customary postal service while having regard for "the need to conduct its operations on a self-sustaining financial basis." In addition to asking the corporation to break even, it says the corporation shall declare and pay a dividend if the corporation can and the government decides it wants a dividend.

The Act doesn't *require* Canada Post to make profits or pay dividends.

continued on page 4...

The Act also says that postage rates shall be fair, reasonable and sufficient to defray the costs incurred by the corporation in the conduct of its operations under this Act. When Canada Post became a Crown corporation in 1981, business groups and others pushed to have this provision included in the Act so that the corporation would not be seen as an easy source of revenue for the government. They wanted money from postage ploughed back into service.

Financial Administration Act (FAA)

The FAA says "there is a reasonable expectation that the corporation [Crown corporations like Canada Post under Part II of Schedule III] will pay dividends" and "ordinarily earns a return on equity."

But there is nothing in the FAA that requires a commercial rate of profit or the kind of dividends that a business might be required to pay.

Government financial and policy framework for Canada Post

The government's financial and policy framework for Canada Post calls on the post office to provide a commercial rate of return (11%) and pay an annual dividend of 40% of net profit. The corporation paid a 15% rate of return in 2005, 8.4% in 2006 and 3.8% in 2007. It has handed over \$547 million in dividends to the government in the last 10 years alone.

CUPW wants Canada Post to start acting like the public service it is. While Crown corporations like Canada Post have both public and commercial activities, they are distinct from commercial enterprises in that they are designed to serve the public interest, not maximize profit.

Sources: Canada Post Corporation Act, Canada, R.S., 1985, Section 5(2), 19(2), 27.4 Financial Administration Act, Canada, R.S., 1985, Section 3(5) (a) iii and (b), Section 27.4, Division III, 130.1, 130.2

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Hey Harper – Hands off my post office

Say no to postal deregulation

Five reasons to oppose deregulation of our public post office

4
Fact Sheet

The federal government is conducting a very quick and potentially damaging review of our public post office called the Canada Post Corporation Strategic Review. The government has given the review's advisory panel a very broad mandate. It has ruled out privatization, but not deregulation of Canada Post. There are many good reasons to oppose deregulation. Here are five:

1. Deregulation would jeopardize universal postal service

Our public post office provides universal and affordable service. This is no small feat in a country like ours. Canada has the second largest landmass in the world and one of the smallest population densities.

It is the post office's exclusive privilege or monopoly on letters that allows it to generate enough revenue to provide universal postal service.

When Canada Post was granted the exclusive privilege to deliver letters in 1981, legislators understood that market forces alone could not guarantee a reasonable level of service at affordable prices to all Canadians, especially those living in rural or remote areas. At that time it was estimated that the cost of servicing rural and isolated areas was 'six to ten

times' the existing postage rate of a first class letter.

If the government decides to deregulate our post office by reducing or eliminating the exclusive privilege, it will have to dramatically reduce service or find another way of funding universal service. Of course, government subsidies are highly unlikely in this day and age.

Many postal observers believe deregulation would lead to a downward spiral for Canada Post, as private sector competitors focus on profitable areas and services, leaving the unprofitable parts to our public post office. With fewer profits, Canada Post would find it increasingly difficult to provide public postal service, especially in rural and remote parts of the country.

Inside

Deregulation would raise prices, reduce service, destroy jobs, hurt the environment and reduce the security and privacy of the mail • Postage Rates – The Facts

2. Deregulation would result in higher prices, reduced service or both

There appears to be a correlation between countries that have fully deregulated their post offices and higher standard postage rates. *See the chart on the back.*

Why is this? Once a domestic letter market is fully deregulated, competitors typically focus on profitable urban areas and business mail, leaving unprofitable rural delivery and individual mail to a post office. The post office normally loses part of the lucrative letter business to competitors. At some point, the post office can no longer cross subsidize and finance high cost individual mail and rural delivery with the money it makes from large volume urban mailings because competitors have taken this business.

In addition to rate hikes, the public would likely face service cuts if Canada Post is deregulated. If our post office was to follow the example of Sweden's deregulated post office, it would cut back or eliminate retail service, especially in rural areas.

Recently, an independent review of the United Kingdom's deregulated postal sector found that "there have been no significant benefits from

liberalisation for smaller businesses and domestic consumers."



3. Deregulation would destroy jobs and transform good jobs into bad jobs

Deregulation is likely to harm postal workers here in much the same way as it has hurt workers in other countries. Only Sweden and New Zealand have had any long-term experience* with postal deregulation. Postal workers in New Zealand suffered a dramatic decline in wage levels after their post office was deregulated in 1998. Thousands of postal workers' jobs were eliminated by Sweden Post after it was deregulated. Between 1993 and 2005, Sweden Post destroyed 16,000 jobs while the competition created only 2000 jobs.

There are other good reasons to believe that the number and quality of jobs in the postal sector would decline if the letter market is deregulated and opened to competition. A 1996 study conducted by Coopers Lybrand concluded that deregulation would lead to a massive loss of volumes and positions at Canada Post. The financial crisis resulting from volumes and revenues lost to competition would obviously leave our post office with less money to

provide workers with decent wages, benefits and working conditions.

Rural areas and women would be hardest hit. A financially-strapped post office would not be able to maintain much service or employment in high-cost rural areas. A review of Canada Post conducted from 1995 to 1996 warned that any reduction in rural service would adversely affect women workers, as the post office is one of the few secure, good paying jobs available to women in rural parts of the country. Indeed, 86.9 per cent of rural counter workers and 71.5 per cent of rural route mail delivery staff are female.

**Finland was deregulated early (1994) but there has been little in the way of competition because new entrants are required to make a very high contribution to a universal service fund if they operate in lucrative, high-density areas.*

4. Deregulation would hurt the environment

If the letter market is deregulated and opened to competition, letter companies would vie for business in the same environmentally unsound way as parcel-courier companies. Several competing parcel-courier businesses operate simultaneously in most urban and suburban areas. It is not uncommon to see two or three delivery trucks on the same street on the same day. This system of delivery maximizes fossil fuel consumption, traffic and pollution.

Put another way, if the letter market is opened to competition, the same number of letters would be delivered to the same number of homes and businesses, but these letters would be delivered by more vehicles. This would be damaging from an environmental perspective.

Introducing competition into the letter market would also put financial pressure on Canada Post. This would make it more difficult for the government to insist that our post office operate in a more environmentally-friendly manner or as a role model and leader in good environmental practices. Just as the space program was used to stimulate high-tech

industries, the postal service could be used to develop and test environmental practices that could be extended to other industries.



5. Deregulation would reduce the security and privacy of the mail

Deregulation would also jeopardize the security and privacy of the mail. It is currently a federal offence for anyone to open or tamper with mail without the permission of the recipient or a judicial warrant.

The post office employs a highly trained security force whose primary responsibility is security of the mail. Major postal facilities are equipped with elaborate security systems. As a result, senders and recipients of mail may be reasonably confident that the nature of their business or personal correspondence is private and secure.

With the introduction of competition, it would be virtually impossible for the federal government to ensure that a myriad of delivery companies lived up to legislation or regulations requiring security of the mail.

Privacy problems would be compounded by the fact that many competitors would be American-based companies that are subject to the terms of the *USA*

Patriot Act. Under the terms of this Act, American subsidiaries delivering mail in Canada can be required to provide the American government with any records they have concerning the sending or receipt of mail.



Postage Rates - The Facts

- Our country has one of the lowest basic stamp prices in the industrialized world.
- There appears to be a correlation between countries that have fully deregulated their letter market and higher basic stamp prices.
- Countries with considerably greater population density often charge higher rates.
- Ninety-one per cent of respondents to a 1996 Angus Reid poll said that universal postal service at a uniform rate is one of the really great things about Canada Post.

Standard or First Class Letter Rates and Population Density in 11 Countries

20g First-Class Postage Rates for Industrialized Countries

Country	2008 Domestic Rate	Currency	Foreign Currency in CAD\$	20g Rate in CAD\$	Fully Liberalized Domestic Market?	Density (Pop. per km ²)
Finland	0.70	eur	1.559240	\$1.09	Yes	16
Italy	0.60	eur	1.559240	\$0.94	No	195
Sweden	5.50	sek	0.167719	\$0.92	Yes	20
Austria	0.55	eur	1.559240	\$0.86	No	99
France	0.55	eur	1.559240	\$0.86	No	111
Germany	0.55	eur	1.559240	\$0.86	Yes	232
New Zealand	0.50	nzd	0.778307	\$0.39	Yes	15
Japan	80.0	yen	0.009564	\$0.77	No	338
United Kingdom	0.36	gbp	1.959110	\$0.71	Yes	248
Canada	0.52	cad	1.000000	\$0.52	No	3
United States	0.42	usd	0.989299	\$0.42	No	31

Sources: Universal Currency Converter, 5/25/08; Postage rates worldwide, <http://www.atms.ch/rates>; United Nations: World Population Prospects 2006

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Joulia Whittleton

From: Réka Serfozo [projects@volunteeralberta.ab.ca]

Sent: Monday, August 18, 2008 2:32 PM

: nnorway@cable-lynx.net; nrkivell@telusplanet.net; office@cardstoncounty.com; office@hillspring.ca; office@kneehillcounty.com; Joulia Whittleton; office@wembley.ca; office-manager@village.longview.ab.ca; orrsc@telus.net; plapointe@mcsnet.ca; point_alison@hughes.net; ponokacounty@ponokacounty.com; psliworsky@xplornet.com; rdoonanco@brrwmc.ca; reception@fairview.ca; reception@msgc.ca; reception@mundare.ca; reception@paddleprairie.com; reception@pinchercreek.ca; reception@wetaskiwin.ca

Cc: progmgr@volunteeralberta.ab.ca

Subject: Information Sessions: Community Spirit Funding

Please forward this email along with the attached details to your network of nonprofit/voluntary sector organizations.

It is important that as many organizations from across the province as possible can take advantage of the information sessions and understand the application procedures and benefits of the **Alberta Government's Community Spirit Program**.

More information about Volunteer Alberta can be found at: www.volunteeralberta.ab.ca

More information about the Community Spirit Program and application forms can be found at: www.communityspiritprogram.ca.

Community Spirit Fund Information Sessions

Location	Date and Time	Registration Information
SHERWOOD PARK Information & Volunteer Centre for Strathcona County, 100 Ordze Avenue, Sherwood Park, Chamber of Commerce Boardroom	August 25, 2008 3:00 - 4:30pm	Hosted by Information & Volunteer Centre for Strathcona County Email: info@ivcstrathcona.org Telephone: 780-464-4242
CALGARY WR Castell Central Library, Meeting Room #1 (basement level), 616 Macleod Trail S.	September 10, 2008 3:00 pm - 4:30 pm Registration at 2:45	Hosted by Calgary Chamber of Voluntary Organizations (CCVO) ONLINE by Friday, September 5 at www.calgarycvo.org/events_sched.php . Telephone: 403.261.6655
EDMONTON Information provided upon registration.	September 11, 2008 7:00-8:30 pm	Hosted by Edmonton Chamber of Voluntary Organizations (ECVO) Visit www.ecvo.ca online.
FORT MCMURRAY Moberly Hall Charter School, 194 Grenfell Crescent	September 15, 2008 11:30 - 1:30 pm	Hosted by Volunteer Wood Buffalo Telephone: 780-791-9333 or Email: volunteerwoodbuffalo@telus.net
RED DEER CrossRoads Church, 38105 RGE RD 275, Red Deer County AB.	September 16, 2008 10:00 am - 12:00 pm	Hosted by Volunteer Red Deer (CIRS) Telephone: 403-346-466 or Email: reception@cirsonline.ca
WILDWOOD Information provided upon registration.	September 17, 2008 7:00-8:30 PM	Hosted by Yellowhead County FCSS Telephone: 780.325.3782 or Email: 1.800.814.3935.
GRANDE PRAIRIE Lions Learning Centre located at 9 625 Prairie Road (next to Dave Barr Arena)	September 22, 2008 3-5pm	Hosted by Grande Prairie Volunteer Services Bureau Telephone: 780-538-2727 Fax: 780-539-5986 or Email: programs@gpvsb.com
MEDICINE HAT Medicine Hat Volunteer Centre, 856 Allowance Ave SE	September 23, 2008 2:00 - 4:00 pm	Hosted by Medicine Hat Volunteer Centre Telephone: 403.528.4636 or Toll free: 1.888.828.4636 Email: Savanna at info@infointhehat.ca

For more information visit: www.volunteeralberta.ab.ca

Assessment Bulletin

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IB Bulletin No. 08-07
July 2008

Amendment to the 2007 Alberta Machinery and Equipment Assessment Minister's Guidelines

Please be advised that the following amendment has been made to the 2007 Alberta Machinery and Equipment Assessment Minister's Guidelines.

Page 10 of the 2007 Alberta Machinery and Equipment Assessment Minister's Guidelines has been replaced with the attached page.

This amendment is in relation to Table 2.010.720 Skidded Propane Gas (LPG) Horizontal Storage Vessels. After a review of the construction costs used to calculate the base rates for this equipment it was determined that the costs may have been overstated.

Please amend your 2007 Assessments to reflect these new base costs for the above mentioned equipment.

If you have any questions regarding this bulletin, please contact Ken Anderson of the Assessment Services Branch with Alberta Municipal Affairs at 780-427-8962. For toll-free access, call 310-0000, then dial 780-427-8962.

Attachment

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Alberta
Municipal Affairs



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Lac La Biche - St. Paul

MINISTERIAL ORDER NO. L:161/08

I, Ray Danyluk, Minister of Municipal Affairs, pursuant to sections 322 and 322.1 of the *Municipal Government Act* and the applicable regulations make the following order:

- Amend the 2007 Alberta Machinery and Equipment Assessment Minister's Guidelines, by substituting page 10 in the existing 2007 Alberta Machinery and Equipment Assessment Minister's Guidelines with the attached page.

This amendment will become effective for the 2007 assessment year for taxation in 2008 and subsequent years.

This Ministerial Order amends Ministerial Orders No. L:168/06 and No. L:249/07.

Dated at Edmonton, Alberta, this 13th day of August, 2008.

Ray Danyluk
Minister of Municipal Affairs

2.010.620 FIBREGLASS TANKS--UNDERGROUND

Rate includes: Based on a skidded unit circular design complete with one 24" manway c/w 6' extension and cover, painting. Piping will extend 8' above tank top and terminate with valves and a blind flange. Two tie-down straps c/w concrete pad for ballast.

Size (m ³)	(bbl)	Base Rate (\$)
2.3	14	11 511
4.6	29	12 364
7.9	50	18 363
16.0	100	26 304
32.0	200	36 260

2.010.640 CALCULATED URETHANE INSULATION (51 MM) WITH 6.35 MM DIATHON COATING FOR VERTICAL FIBREGLASS TANKS

Rates include: preparation and installation

Size (m ³)	(bbl)	Base Rate (\$)
14.0	90	1 856
16.0	100	1 935
33.0	210	2 939
48.0	300	4 233
64.0	400	5 414
80.0	500	6 046
119.0	750	8 460

2.010.720 SKIDDED LIQUID PROPANE GAS (LPG) HORIZONTAL STORAGE VESSELS

Rate includes: Based on a skidded horizontal cylinder design complete with two saddle supports, relief, one 16" manway, painting. Steel ladder and platform. Tank insulation, piping to and from tanks and protective coatings are not included in the pricing.

All valves and nozzles terminate with a blind flange.

Note: one US gallon equals 3.8 litres.

Size (m ³)	(US gal.)	Base Rate (\$)
1.9	500	9 907
3.8	1 000	11 036
5.7	1 500	16 946
8.0	2 000	18 640
19.0	5 000	35 890
34.0	9 100	56 051
45.0	12 000	71 771
68.0	18 000	89 220
114.0	30 000	109 711

Mackenzie County

AlbertaFirst.com Member: Yes

Community Profile

Mackenzie County

Community Type: Rural Municipalities
Total Profile Views: 1,801

AlbertaFirst.com - Rural Municipalities

Total Profile Views for all Rural Municipalities 151,276
Average Profile Views for Rural Municipalities 3,981

Real Estate Listings

Mackenzie County

AlbertaFirst.com - Rural Municipalities

Real Estate Listings for Rural Municipalities

Type of Listing	Total Views
Business:	5,590
Commercial:	12,565
Municipal:	12,744
Total:	30,899

Business Directory Listings

Mackenzie County

Total Businesses Listings Viewed: 166
Total Business Directory Listings: 385

AlbertaFirst.com - Rural Municipalities

Total Listings for all Rural Municipalities 6,146
Total Viewed for all Rural Municipalities 6,622

Other AlbertaFirst.com Statistics for 2007

Total Unique Visitors to AlbertaFirst.com in 2007: 1,130,887

Total Community Profile Views - All Communities: 988,567

Total Real Estate Views - All Communities: 461,069

Total Business Directory Listings Viewed - All Communities: 183,628

Total Business Directory Records - All Communities: 145,246

Total Membership in AlbertaFirst.com represents 91% of the total Population in Alberta

* Values in this report are presented to the best of our knowledge. If you have any questions please do not hesitate to contact the office.

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Edmonton AB T5J 1B1

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Email:
info@albertafirst.com

albertafirst.com

Celebrating 10 Years 1998 - 2008

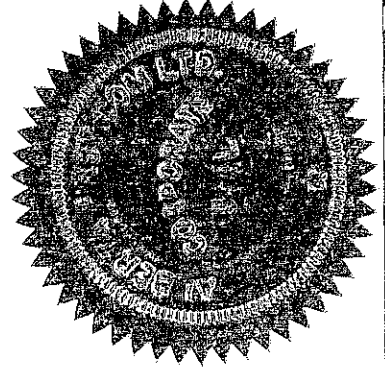
Certificate of Membership 2008

Mackenzie County

is a member in good standing of AlbertaFirst.com

Mission of AlbertaFirst.com Ltd:

To provide and manage a superior set of information products and tools;
to support and enhance the economic development efforts of member
municipalities, regional alliances and partners.



Adam Legge
President

albertafirst.com

Summer 2008 Newsletter

What makes a profile great?

By Rick Horncastle, AlbertaFirst Board Member and Director of Economic Development - City of Wetaskiwin & JEDI

With AlbertaFirst.com's Community Profile Contest just around the corner and with competition for the awards sure to be strong, now may be a good time to update your community profile on the AlbertaFirst.com web site.

Edits can easily be made by logging into AlbertaFirst.com's profile editor, a "what-you-see-is-what-you-get" editor that makes changing your profile as easy as using a word processing program. If you don't have your login information handy, our friendly help desk representatives will be able to provide it to you quickly. Just email info@albertafirst.com or call toll-free, 1-866-209-5959.

While updating your profile, there are a few things you may want to keep in mind that can help you take your profile from good to great.

1. Accuracy is important. Millions of people from all over the world have viewed AlbertaFirst.com profiles as they seek information on relocating to a community, opening a business there, or researching trade opportunities. Ensuring that the information in your profile is accurate is important as it is often the primary source of information for people interested in your community.

2. Clarity can reduce confusion and make your profile easier to read. Viewers of your profile are seeking information about your community and often they want the information in a quick, easy to understand format.

3. The relevance of the content of your profile is paramount. Viewers want information on your community that is current and relevant. Ensuring you have the right type of information on your AlbertaFirst.com profile is easy – just follow the template we have provided.

4. And finally, the tools that AlbertaFirst.com provides to upgrade your profile are almost limitless. Add photos, testimonials, and links to more information. The robust options that AlbertaFirst.com provides means you can customize your profile and make it as effective as possible in promoting your community. Need help? AlbertaFirst.com has experts that are just a phone call or email away.

AlbertaFirst.com has worked hard to provide the tools and assisting you may need to maximize your membership with AlbertaFirst and make your profile great. Be sure to enter the AlbertaFirst.com Community Profile Contest when you are finished updating your profile.

Good luck!



The beautiful town of Peace River

Award-winning profile success...

AlbertaFirst's 2007 Community Profiles of the Year

By David Kalinchuk, AlbertaFirst.com Board Member and Economic Development Manager, Municipal District of Rocky View

The "Community Profile of the Year" contest is an opportunity to compete with 'the absolute best' and receive valuable and detailed feedback on the profile. The profile contest brings together a talented and skilled group of judges to evaluate each community profile submission. The judges provide comments on each profile – highlighting the profile elements done extremely well, and recognizing the unique features within each profile submission.

Most members of AlbertaFirst know which communities won last year's "2007 Community Profile of the Year" awards. But this edition of the AlbertaFirst newsletter, we are going to take an "Alex Trebek" approach as we showcase last year's winners. (Alex Trebek is the Canadian-born game show host of Jeopardy.)

Never before seen by the public, these are some of the actual comments that the judges prepared for the 2007 submissions. These comments also serve as great clues to making an award-winning profile – hint, hint! See if you can guess which profile is being described... (Please feel free to hum the Jeopardy 'think' song as you play along.)

Question No.1: What community profile are we describing?

- This profile connects the reader with the community's great brand. Great logo!
- Overall, this is a very nice, well structured profile showcasing the community while referencing Provincial and Regional strengths
- This profile has a great selection of photos, some of the best photos of any profile in Alberta!
- The links to PDF documents in this profile are great. Clicking on document covers to access the PDF's is ideal!
- Resizing and colouring the headings to match the AlbertaFirst template headings is perfect. Not many communities do this – great!

Question No.2: Which community profile is this?

- Showcasing the community message at the beginning of the profile with such a great "Welcome" is brilliant. This really supports the community's brand. The "Live", "Work" and "Do Business" headings are fantastic calls-to-action.
- The information used through the profile is detailed, current and showcases the many areas within the municipality. The hamlets look great in this profile.
- The photos throughout the profile are fantastic. Also, the use of "highway" symbols is innovative and fresh. These symbols really help the reader connect with the profile. Great job. The maps are also very clear and very well designed.
- Honestly, this is one of the best profiles in the entire Province of Alberta. Only a handful of communities even come close to this sort of quality!
- Web-links throughout this profile open in a new window. Fantastic!

Question No.3: What community entered this great profile?

- This community profile has outstanding photos. The sunset photo with the Great Blue Heron is fantastic. Great job! All the photos in the profile reflect the beauty and sense of community throughout the municipality
- In this profile, the Council photos are a nice touch -the Councillors are all smiling. This adds a very warm and welcoming sincerity to your profile!
- Information throughout the profile is solid. The "Paul Bunyan's Hammer" rock photo is very interesting. It is a unique image that sets this profile above many others.

As Alex Trebek would say, "Currently, what Alberta communities have the best community profiles on AlbertaFirst?" Answer: Question 1: **Red Deer County**, Question 2: **Wheatland County** and the Question 3: **County of Barrhead**.

The numbers are in ... and they look great!

Community Profiles Views					
	2004	2005	2006	2007	2008
Jan	15,225	31,058	39,820	77,789	73,538
Feb	16,267	29,516	42,257	70,233	73,995
Mar	21,867	35,176	55,279	81,047	76,843
Apr	19,833	31,688	48,665	83,426	78,284
May	22,502	34,058	54,798	82,522	96,155
Jun	21,791	35,481	58,730	93,939	
Jul	22,219	34,411	58,588	89,417	
Aug	24,850	37,233	66,455	74,882	
Sep	24,618	33,479	63,731	64,519	
Oct	27,526	36,565	73,516	66,975	
Nov	29,448	35,479	73,582	61,608	
Dec	24,080	30,010	62,887	49,513	
TOTAL	270,226	404,154	698,308	895,870	398,815

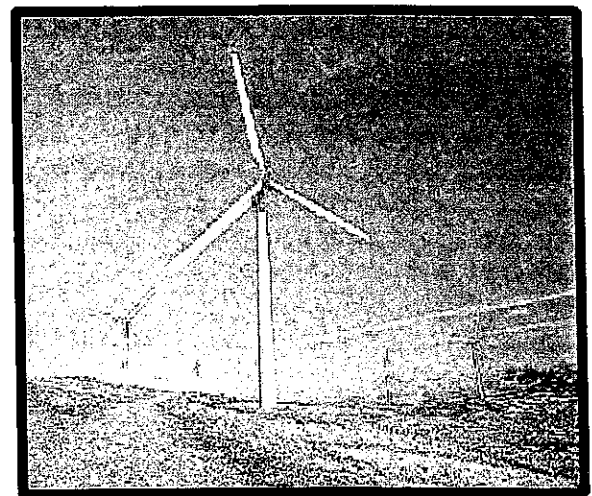
The numbers are in ... and thanks to the wonderful work by our members they keep going up!

Visits to our Community Profiles substantially increase every year. This graph show the number of times community profiles on our site were viewed each month for the past 4 years.

As you can see, our overall yearly numbers continue to dramatically increase each year! More and more people are turning to albertafirst.com for detailed information about communities like yours!

The stars are coming ...

The statistical information on albertafirst.com will be updated early this fall. We are working hard to provide the most up to date and pertinent information to our members and the public.



Taking Communities Profiles to another level

By David Kalfinchuk, AlbertaFirst Board Member and Economic Development Manager – Municipal District of Rocky View

AlbertaFirst is home to an increasing number of beautifully designed, very high quality community profiles. Last year's "2007 Community Profile of the Year" winners – Red Deer County, Wheatland County and the County of Barrhead – have been experiencing greater Internet exposure and broader marketing success. They are also more strategically linked as a result...

While there is always work to be done updating information and enhancing the visual presentation of our profiles, some AlbertaFirst communities might be asking, "What's next?"

There are many innovative ways to broaden the exposure of your community and enhance the investment attraction capacity of your marketing efforts. A focused search of the Internet will reveal some new and interesting opportunities.

Connecting to AlbertaFirst through Wikipedia
Searching a community's name, using an Internet search engine such as Google or Yahoo, will often reveal a link to Wikipedia. Wikipedia is an online, free encyclopedia that any registered user can contribute to. According to Wikipedia, it is one of the largest web reference sites on the Internet and is attracting 684 million visitors yearly! Wikipedia is a collaborative research tool that receives contributions from volunteers around the world. This means that local citizens can contribute to a community's article on Wikipedia.

While collaborative article development on Wikipedia yields diverse and timely details, great references and excellent overall quality, it also requires some monitoring and, from time to time, editing by a community's marketing and communications staff. Wikipedia is a powerful and useful tool for Alberta communities.

Wikipedia represents a great opportunity for AlbertaFirst communities to broaden their exposure on the web. Within each Wikipedia article, there is space to provide 'External Links'. This is where communities can provide

a link to their community profile on AlbertaFirst.com. Red Deer County, Wheatland County and the County of Barrhead all have a link within their Wikipedia articles to their award-winning community profiles on AlbertaFirst.

Rocky View on Wikipedia

One of the first communities in Alberta to full take advantage of Wikipedia linkages was the M.D. of Rocky View. The 'Rocky View' article on Wikipedia has had a link to the award-winning Rocky View Profile on AlbertaFirst since May 2006 (This link can be found in the 'External Links' section at the bottom of the article). Every hamlet article, listed within Rocky View's Wikipedia article, also has a link to Rocky View's profile on AlbertaFirst. Through the Rocky View article on Wikipedia, and related hamlet links, there are over twenty links to the Rocky View profile on AlbertaFirst! Throughout Wikipedia, 'Rocky View' is linked to 166 different Wikipedia articles!

Wikipedia Around the World

Wikipedia is offered in over 40 different languages! A quick search of the Wikipedia site in German (Deutsch) revealed an article on Medicine Hat, entirely in German (http://de.wikipedia.org/wiki/Medicine_Hat). What's interesting is this German language article links to Medicine Hat's Community Profile on AlbertaFirst! ('Medicine Hat' is also featured in Wikipedia sites offered in French, Italian, and Dutch – to mention a few. Edmonton and Calgary, Alberta's largest communities, have Wikipedia articles in over 40 languages!)

If a community wants to reach markets in specific countries, starting a Wikipedia article, in the language of that country or region, may be strategic. Linking the Wikipedia article to their community profile on AlbertaFirst would provide even greater benefit!

Linking AlbertaFirst community profiles to Wikipedia articles connects a global audience directly to AlbertaFirst. This benefits all AlbertaFirst member communities and raises the prominence of our great Province. Best of all, it's free! Wikipedia is a great way to take AlbertaFirst profiles to another level!

7 Ways to use albertafirst.com

1. Access detailed community profiles

You are a click away from economic, demographic and labour force statistics on over 430 Alberta communities. Member municipalities are able to showcase their communities through detailed profiles giving a description of their community followed by a statistical package.

2. Search comprehensive business directories

Our ever-expanding business directories can help you gain competitive intelligence, choose a business location, identify import substitutes, develop alliance, or simply find Alberta-based suppliers. Businesses can self-register in the province-wide directory for FREE.

3. View businesses and municipal properties for sale

AlbertaFirst.com updates its site daily to include the most current data from the Alberta Real Estate Association's commercial listing service. This database offers powerful search options and is an excellent place to start if you are thinking of expanding your business or looking to purchase an existing enterprise.

4. Download valuable business information

Entrepreneurs can find guides available for download on our site to help with small business start-up. Guides include management, marketing, record keeping and financial planning.

5. Learn about economic and business development activities in Alberta

Enhance your competitive intelligence with information on what major development projects in Alberta are planned, under construction or recently completed in each community and region.

6. Mine a treasure chest of data

Our members can use the Business Attraction Information System (BAIS) to search for a wide range of statistics from across Alberta, then prepare custom reports for your organizations and clients.

7. Access useful web links

AlbertaFirst.com has extensive links to business, government, tourism, education, health, financial, agricultural, construction and technology web sites.

How old are you?

Did you know that AlbertFirst.com turns 10 years old in 2008! The Board and Staff are dedicated to providing you with a powerful economic development tool designed to support and complement your efforts in promoting and attracting business to your community. We sincerely thank our members for their support over the past 10 years, and we look forward to working with them for many more years!

My Favorite Icon

By Sharon Miller, AlbertFirst.com Interim Executive Director

alberta
first
.com

You may have noticed a tiny little icon that pops up on the address bar for some websites. It's another subtle marketing strategy! If you place a shortcut on your desktop the icon will appear there too! This is called a Favicon. To create your own Favicon and place it in your website there are a few steps:

First, you need to create the icon. The following website has a favicon generator that is very easy to use:

<http://www.favicon.co.uk/>.

The best icons are generated from graphic images that are square. The name of the image you create must be favicon.ico

Second, upload the new favicon.ico file to the root directory of your website.

Finally, there is a snippet of code to add to the html head element (between <head> and </head>) on your home page.

```
<head>
<link rel="icon" href="http://www.yourdomain/favicon.ico"
type="image/x-icon" />
<link rel="shortcut icon" href="http://www.yourdomain/
favicon.ico" type="image/x-icon" />
</head>
```

A quick Googling of the name favicon will bring you a wealth of information, advice and sample icons.

Behind the Scenes ...

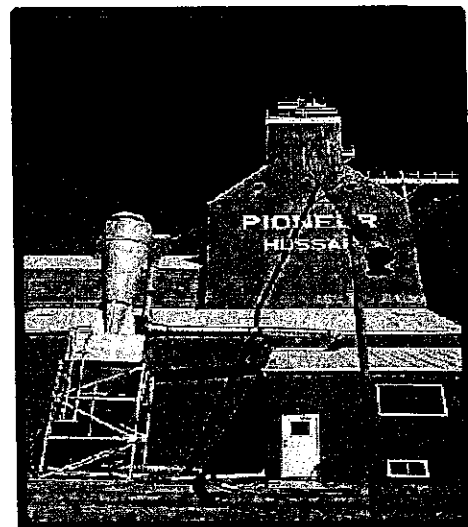
Behind the scenes of any computer operation are some pretty bright and dedicated people. Don Boone and Sharon Miller, the AlbertaFirst IT people, were honored this year with placement in the top five finalist teams for the Microsoft Innovations in IT Awards for Canada. These awards recognize Canadian IT professionals, individuals and teams, who have made a positive impact in the community and the workplace using Microsoft-based technology.

Congratulations to Don and Sharon for the recognition of their great work!

How do you do that?

Our new manual on how to update and edit your profile is now available from our website. This booklet gives practical and step-by-step procedures for making your community profile the best it can be.

Download a copy today!



5th Annual Community Profile Contest

Michelle Zeggil, AlbertaFirst Board Member and Economic Development Specialist – City of Red Deer

Do you think you have an awesome AlbertaFirst community profile? Then take part in the 2008 Community Profile Contest and show us how good your profile is!

The 2008 Community Profile Contest is a great reason to update and to enhance your communities' profile. From January to December 2007, AlbertaFirst's Community Profiles were viewed 988,567 times! Profiles are a great way for others to discover and experience your community. The deadline for submissions is October 15, 2008.

Your community could be awarded 'Community Profile of the Year' and win:

- Trophy suitable for display
- Feature article in our newsletter
- Promotion on AlbertaFirst.com website
- Honour and respect among peers!

Each profile is critiqued based on information, images, technical/functionality and overall impression. For a complete criteria breakdown please visit the "Member Services" section of the AlbertaFirst website.

'Community Profile of the Year' will be awarded in three categories; large community – population of 7500+, medium community – population between 3000 – 7499 and small community – population less than 3000. Community Profiles are judged by a volunteer team consisting of economic development authorities, business service organizations, government representatives and Alberta business leaders.

To enter the contest, please submit the name of your community, contact name and phone number to info@albertafirst.com.

For a complete set of rules, please go to www.albertafirst.com.

Good Luck!

AlbertaFirst.com Board & Staff

Adam Legge, President

Calgary Economic Development

Gerry Gabinet

Strathcona County

Michelle Zeggil

City of Red Deer

David Kalinchuk, Vice President

MD of Rocky View

Tony Kulbisky

Town of Hardisty

Terry Dew

Edmonton Economic Development Corporation

Carol Robinson, Treasurer

MD of Foothills

Ray Telford

Town of Drumheller

Sharon Miller

Interim Executive Director

Richard Horncastle, Secretary

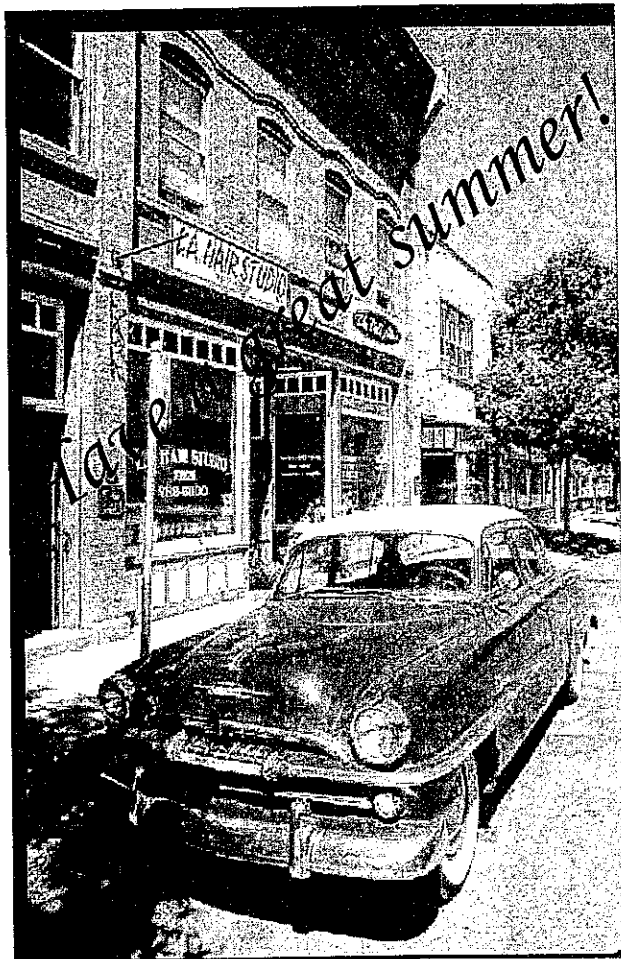
City of Wetaskiwin/JEDI

Walter Valentini

Alberta Finance and Enterprise

albertafirst.com

Promoting Business & Economic Development in Alberta



We're in touch ... so you be in touch!

Albertafirst.com staff are available Monday to Friday from 9:00am to 5:00pm to assist you. Whether it be help with updating your profile, or questions about BAIS, our staff would be pleased to help.

Phone: 780-427-5374

Toll free: 1-866-209-5959

#100, 10237 - 104 Street
Edmonton, Alberta
T5J 1B1

E-Mail: info@albertafirst.com

Our Mission

To provide and manage a superior set of information products and tools to support and enhance the economic development efforts of member municipalities, regional alliances and partners.

Deadline for the
Community Profile
Contest is
October 15th, 2008.

**Don't delay ...
enter today!**



Suite 107, 4990-92 Avenue
Edmonton, Alberta T6B 2V4
Tel: 780.463.5154
Fax: 780.463.5250

August 20, 2008

Dear Mayor and Councilors of The City of Edmonton,

The Edmonton City Centre Airport is the only logical hub for a commuter air passenger service between the regional centres of Alberta and the Capital City.

Edmonton is the natural hub for the access to business activity, medical and health services and Alberta Government contact and business.

The members and Board of Directors of the Commuter Air Access Network of Alberta (CAANA) support the request of the Kingsway Business Association for a postponement of the scheduled September 2 & 3, 2008 Non-Statutory Public Hearings until such time as a comprehensive independent report, which addresses the economic factors regarding the best use of the facility, can be completed.

We urge Council to grant the request of the Kingsway Business Association for the postponement.

Thank you for your cooperation, and we look forward to working with you to have the City of Edmonton recognized as a true and vibrant Capital City of Alberta.

Sincerely,

A handwritten signature in black ink that reads "Wayne Ayling". The signature is written in a cursive, flowing style.

Wayne Ayling
Chairman of CAANA

SENIOR'S LODGE FEASIBILITY AND ANALYSIS

Mackenzie County
Town of High Level

August 18 & 27, 2008

MK STRATEGY GROUP, INC.

MK Strategy Group, Inc.

- ❖ Incorporated in May 2008
- ❖ Strategy—Creativity—Development
- ❖ Assists in the development of strategic frameworks & conceptual strategies, including assessment, research, data collection, planning, design, communication and marketing and evaluation.
- ❖ Methodical, Flexible, Collaborative, Action-Focused
- ❖ Focus - senior's housing, service delivery and care

August 18 & 27, 2008

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INTEGRATED APPROACH DETERMINING THE VIABILITY OF A LODGE

- ❖ Strategic Planning
- ❖ Community Planning
- ❖ Community and Multicultural Engagement
- ❖ Geographical Sensitivities; respect in beliefs and values
- ❖ Dedicated Leadership
- ❖ Evidence-Based Research
- ❖ Best Practices
- ❖ Sustainable Efficiencies
- ❖ Action—Focused

August 18 & 27, 2008

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Project Timeframe

Phase	Estimated Completion Date
Phase 1 Project Preparation	August 27, 2008
Phase 2 Consult Stakeholder Groups	September 29, 2008
Phase 3 Research	October 14, 2008
Phase 4 Analysis & Recommendations	October 28, 2008
Phase 5 Draft Report	November 5, 2008
Phase 6 Final Report Submission & Presentations	November 21, 2008

August 18 & 27, 2008

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OUTCOMES

- ❖ Strategic Visioning
- ❖ Scenario Development
- ❖ Viable and Innovative Recommendations
 - ❖ Economic, Social, Political
- ❖ Stronger and Sustainable Future

Thank-you.....

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